

The East Central Iowa Council of Governments (ECICOG) Board Meeting will be held in person. Members can still attend using the call-in number below, but please understand that your meeting experience may be less than optimal. Members of the public can participate during the meeting, but only during the public comment portions of the agenda.

Virtual Option: You can join the meeting by calling +1 312 626 6799 and using Meeting ID: 965 3400 4616. Board members received a Zoom meeting invitation with a web link to join the meeting using their computer's video and audio. Please mute your computer audio or phone when not speaking and identify yourself by name when speaking.

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|----------------|--|
| <i>Page #s</i> | <ol style="list-style-type: none"> 1. Call to Order <ol style="list-style-type: none"> a. Recognition of Alternates b. Public Comments <ol style="list-style-type: none"> o General Public o Legislators or Legislative Staff c. Approve Agenda |
| 1 | |
| 2-4 | <ol style="list-style-type: none"> 2. Approve Minutes <ol style="list-style-type: none"> a. Board Meeting Minutes -February 24, 2022 |
| 5 | |
| 6-16 | <ol style="list-style-type: none"> 3. Financial Report <ol style="list-style-type: none"> a. Receive and File Financial Statements for Audit b. Approve Expenditures |
| 17-23 | |
| 24-25 | <ol style="list-style-type: none"> 4. Action Items <ol style="list-style-type: none"> a. Consider Approval of Lease Agreement for Washington County Minibus PTIG Project b. Approve RLF Funding for Stratafolio, Inc and Authorizing Resolution |
| 26 | |
| 27-31 | |
| 32-37 | |
| 38-42 | |
| 43-45 | |
| 46-48 | <ol style="list-style-type: none"> 5. Reports <ol style="list-style-type: none"> c. Director's Report d. Economic and Strategic Services Report e. Community Development and Housing Report f. Transportation and Transit Report g. Environmental Services Report |
| 49 | <ol style="list-style-type: none"> 6. Discussion/Presentations <ol style="list-style-type: none"> a. Presentation – Regional Planning Affiliation (RPA) b. Board Member Updates |
| | <ol style="list-style-type: none"> 7. Adjourn - Next Meeting: April 28, 2022 |

MINUTES

East Central Iowa Council of Governments

Board Meeting Video/Conference Call 1:30 pm, February 24, 2022

700 16th Street NE, Suite 301, Cedar Rapids, IA

MEMBERS PRESENT

Dave Fish-City of Belle Plaine

Tracy Seeman-Benton County Supervisor

Kathleen Van Steenhuyse-Benton County Citizen

Kevin Heitshusen-Iowa County Supervisor

Vicki Pope-Iowa County Supervisor

Tony Hocamp-Iowa County Citizen

Laura Bergus-Iowa City City Council

Rod Sullivan-Johnson County Supervisor

Derek Lumsden-Jones County Citizen

Jon Zirkelbach-Jones County Supervisor

David Connolly-Linn County Citizen

Adam Griggs-Mayor of Central City

Eric Van Kerckhove-Mayor of Palo

Darrin Gage-Linn County Policy & Administration

Bob Yoder-Washington County Supervisor

Deanna Mc Cusker-Washington City Administrator

MEMBERS ABSENT

Dave Wageman-Lone Tree City Council

Donna Brooks-Johnson County Citizen

Rod Smith-City of Anamosa

Ben Rogers-Linn County Supervisor

ALTERNATES PRESENT

Brent Olson for Ben Rogers

OTHERS PRESENT

Rochelle Fuller-Senator Grassley's Office

Andy Whiting-Congresswoman Hinson's Office

STAFF PRESENT

Karen Kurt-Executive Director

Gina Peters-Office Manager

Mary Rump-Transportation & Transit Director

Brittany Rempe-Communications Specialist

Jennifer Fencl-Environmental Services Director

Tracey Achenbach-Community Development & Housing Director

Adam Bentley-Senior Planner/Economic Development Specialist

Brock Grenis-Transit Administrator

Harrison Freund-Planning Fellow

Tom Gruis-Planner

Alicia Presto-Planner/IWE

Mark Culver-Housing Specialist

1. CALL TO ORDER

The meeting was called to order by Chairperson Zirkelbach at 1:31 p.m.

a. Recognition of Alternates

Brent Olson for Ben Rogers.

b. Public Comments

Andy Whiting and Rochelle Fuller gave an update.

c. Approve Agenda

M/S/C (Yoder/VanKerckhove) to approve the agenda as presented. All ayes.

2. SPECIAL PRESENTATION-JON MURPHY ICOG CONSULTANT

Murphy gave an update on ICOG legislative priorities including an increase to COG assistance, establishing a land bank for addressing vacant, abandoned, and dilapidated properties, Homes for Iowa and broadband expansion. Discussion followed.

3. **APPROVE MINUTES**

a. **Board Meeting Minutes of January 27, 2022**

M/S/C (Griggs/Yoder) to approve the minutes of the January 27, 2022 board meeting as presented. All ayes.

b. **Personnel Committee Minutes of February 3, 2022**

M/S/C (Sullivan/VanSteenhuysen) to approve the minutes of the February 3, 2022 personnel committee meeting. All ayes.

4. **FINANCIAL REPORT**

a. **Receive and File Financial Statements for Audit**

Kurt noted the annual COG assistance payment and a quarterly county assessment payment was received in January.

M/S/C (Gage/Griggs) to receive and file the January financial statements for audit.

b. **Approve Expenditures**

M/S/C (Sullivan/Fish) to approve the expenditures. All ayes.

5. **ACTION ITEMS**

a. **Consider Executive Director Salary Increase**

Sullivan said the Personnel Committee met on February 3 and conducted an executive director performance review. The committee recommends a 4% salary increase (2% base and 2% merit increase) effective July 1, 2022.

M/S/C (Yoder/Fish) to approve the 4% salary increase for the Executive Director effective July 1, 2022. All ayes.

6. **REPORTS**

a. **Director's Report**

Kurt noted the annual report was mailed out to the region. On March 1, the Future Summit for Envision East Central Iowa will be held at Cedar Ridge Winery and Distillery in Swisher from 2-5 pm. She said over 120 people have sent a RSVP and she encouraged all to attend. Kurt said IEDA will have over \$56 million in CDBG-DR funds available to assist with the long-term recovery from the August 2020 derecho, 80% will be spent in Linn County as it was deemed the most impacted and distressed area. Fifteen percent must be spent on activities which mitigate the damage from the derecho or future disaster types as identified in the Linn County Hazard Mitigation Plan. She also noted Benton County should be eligible for some funding due to their damage from the derecho. Discussion followed.

b. **Economic and Strategic Services Report**

Kurt gave an update on the Keep Iowa Beautiful Hometown Pride program and EDA grant for NewBo Market.

7a. **Presentation-Envision East Central Iowa**

Kurt introduced David Beurle from Future IQ and he provided an update of the Envision East Central Iowa plan. Kurt thanked board members and staff for serving on the strategy committee and noted a draft report will be compiled after the Future Summit on March 1.

c. **Community Development and Housing Report**

Achenbach said staff has been participating in training provided by IEDA to become certified CDBG administrators which is now a requirement of IEDA. She said housing rehab grants were recently awarded to the Cities of Anamosa, Brighton and North Liberty. She gave an update on Homes for Iowa and noted the East Central Iowa Housing Trust Fund held their annual meeting today before the board meeting.

d. **Transportation and Transit Report**

Rump said a regional vanpool program webinar will be held on March 16 at 1 pm with Abby Wilcox of Commute with Enterprise. An invitation will be sent out next week and Rump encouraged board members to also forward the invitation to interested parties.

e. **Environmental Services Report**

Fencl said the Iowa Watershed Approach programs will close on June 30, 2022. She said the Soil Health Coordinator for the Indian Creek Watershed has accepted a new position. Fencl said there are IDNR grants available up to \$5,000 with a 50/50 match to purchase and plant trees on publicly owned land.

7. **DISCUSSION/PRESENTATIONS**

b. **ECICOG Committee Assignments**

Kurt said the list of committee assignments for 2022 is listed on page 41 of the packet.

c. Board Member Updates

Deanna Mc Cusker, City Administrator, City of Washington introduced herself to the Board. Yoder gave an update on the proposed rail merger in Washington County.

8. NEXT MEETING: March 31, 2022

M/S/C (Lumsden/Yoder) to adjourn the meeting at 2:39 p.m. All ayes.

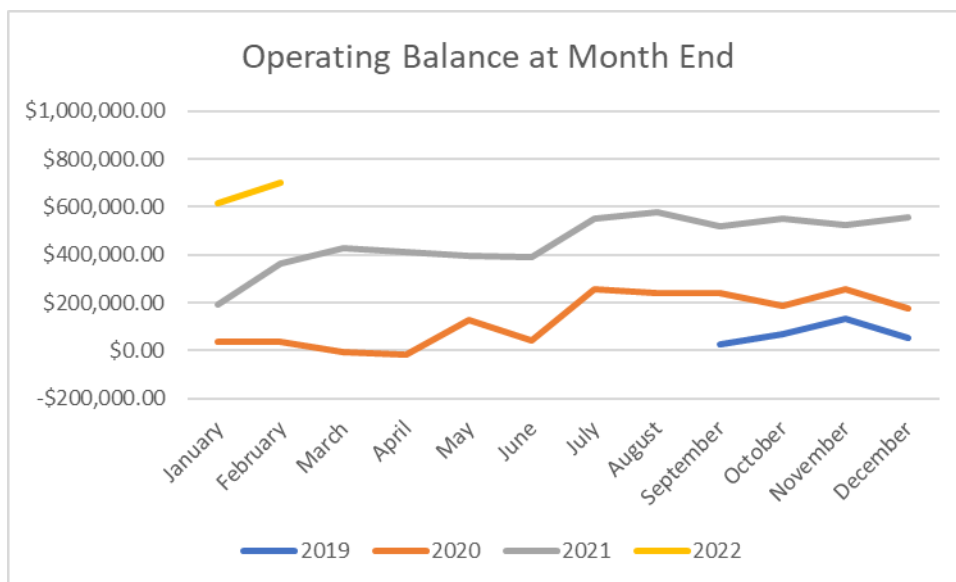
Mary Audia, Secretary

3. Financial Report	
a. Receive Financial Statements Sample Motion: <i>"I move to receive and file the financial statements for the audit."</i>	Attachments • Balance Sheet • Profit/Loss Statement • Cash Flow Statement • Cash Flow Projection
b. Approve Expenditures Sample Motion: <i>"I move to approve March expenditures for payment."</i>	• March Transactions

Notes:

Our operating balance increased from \$614,189 at the end of January to \$699,027 at the of February. In February we received our annual federal transit assistance of \$184, 075, which significantly increased revenue.

We are likely to see swings in our operating balance due to the large portion of funding from the EDA CARES payments which arrive on a quarterly basis. Expenses related to the EDA CARES Act planning grant and revolving loan fund (RLF) grant may not be fully captured.



EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Balance Sheet

As of February 28, 2022

Accrual Basis

	Feb 28, 22
ASSETS	
Current Assets	
Checking/Savings	
1125 · CHECKING ACCOUNT	
1126 · OPERATING	699,027.13
1127 · PASS THRU	796,282.48
Total 1125 · CHECKING ACCOUNT	1,495,309.61
1225 · TRANSIT ACCOUNT	1,168,702.98
1235 · 380 EXPRESS BUS	85,813.14
1245 · HOUSING ACCOUNT	25,675.89
1262 · ECICOG RLF 2 ACCOUNT	277,252.16
1265 · ECICOG RLF ACCOUNT	1,385,239.63
1268 · EDA	105.78
1270 · CEDAR RAPIDS RLF TOTAL	104,997.99
1272 · MARION RLF ACCOUNT	45,751.99
1274 · MED QUARTER RLF	50.00
1276 · VANPOOL ACCOUNT TOTAL	
1277 · VANPOOL ACCOUNT	26,078.98
1278 · VANPOOL EXPANSION RESERVE	182,471.33
Total 1276 · VANPOOL ACCOUNT TOTAL	208,550.31
Total Checking/Savings	4,797,449.48
Accounts Receivable	
1500 · ACCOUNTS RECEIVABLE	181,682.82
Total Accounts Receivable	181,682.82
Other Current Assets	
1400 · PREPAID EXPENSES	5,858.75
Total Other Current Assets	5,858.75
Total Current Assets	4,984,991.05
Fixed Assets	
1610 · TRANSPORTATION EQUIP	6,415,358.70
1615 · A/D TRANSPORTATION EQUIP	(3,270,586.63)
1620 · FURNITURE & FIXTURES	72,716.88
1625 · A/D FURNITURE & FIXTURES	(31,788.63)
1630 · LEASEHOLD IMPROVEMENTS	43,847.15
1635 · A/D LEASEHOLD IMPROVEMENTS	(42,624.14)
Total Fixed Assets	3,186,923.33
Other Assets	
1680 · ECICOG RLF LOANS	
1683 · CREATIVE PRINTING PLUS	24,137.04
1747 · INTECONNECT, INC - 2	8,277.39
1749 · INTECONNECT, INC. - 3	225,000.00
1754 · FASTEK INTERNATIONAL LTD	29,804.66
1758 · HAPPLES GOURMET FOODS, LLC	96,020.22
1795 · PRO AG SERVICES 3	452,788.06
1804 · ICONNECT	72,275.26
1812 · ACCENTZ, LLC dba LIONNE DESIGNS	7,283.72
1822 · REVOLUTION REALTY TEAM 2	17,949.21
1855 · ZERO ENERGY SYSTEMS	202,184.21
1865 · CELLULAR ENGINEERING TECH, INC.	6,342.64
1867 · CELLULAR ENGINEERING TECH INC 2	9,026.90
1870 · J & J SOLUTIONS INC	21,477.53
1872 · J & J SOLUTIONS INC-2	23,778.17
1874 · J & J SOLUTIONS INC-3	195,349.48
1880 · PRALL ADVT-DICKS TAP & SHAKE RM	9,623.62
1890 · BRICK ALLEY PUB & SPORTS BAR	19,614.50
1895 · RRT CUSTOM HOMES	15,314.27

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Balance Sheet

As of February 28, 2022

Accrual Basis

	Feb 28, 22
1900 · IA SOUL FOOD CO dba SUGAPEACH	31,798.34
1924 · ALTERNATIVE SPORT ENT - HATCHET	19,070.29
1927 · BDC GROUP	274,480.98
1928 · JULIANNA GONDEK, E IA FAM COUNS	57,743.01
1929 · STRATAFOLIO, INC.	118,717.27
1930 · STRATAFOLIO, INC. - 2	132,500.00
1931 · ELEASE DAYCARE LLC	26,975.38
1933 · OLYMPIC SOUTH SIDE THEATRE	156,250.75
1935 · OLYMPIC SOUTH SIDE THEATRE 2	86,131.51
1937 · SPOTIX INC	150,000.05
1942 · ATLAS TRUCK BODIES	125,875.00
1944 · BOWERS CHIROPRACTIC	34,974.40
1946 · ZAPO NIXON LLC	27,500.00
Total 1680 · ECICOG RLF LOANS	2,678,263.86
1690 · PENSION RELATED DEF. OUTFLOWS	239,846.00
6000 · ECICOG RLF 2 LOANS	
6002 · BDC GROUP INC	84,000.00
6004 · MONDO'S UNION BREWERY	199,999.96
6006 · DELHICACY	145,750.00
6008 · MSD SALES, INC.	206,435.00
6010 · WATCHPOINT DATE INC	425,000.03
6012 · DELHICACY 2	110,416.69
6014 · SCHNOEBELEN INC	91,374.97
6016 · 4D MOBILE	216,666.64
6018 · MJ SPORTS dba BLUTRACK	500,000.00
6020 · IBLITZ BOXING & FITNESS LLC	27,041.65
6022 · O'S GRILL	88,500.00
6024 · SIMRANJEET/ HAVALI INDIAN CUIS	93,926.92
6026 · EASTERN IOWA HEALTH CENTER	500,000.00
6028 · FX UNLIMITED INC	500,000.00
Total 6000 · ECICOG RLF 2 LOANS	3,189,111.86
Total Other Assets	6,107,221.72
TOTAL ASSETS	14,279,136.10
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2130 · LOAN PAYABLE	3,216.94
2300 · ACCRUED VACATION PAY	56,900.17
2350 · IPERS PAYABLE	14,477.34
2360 · FLEXIBLE BENEFITS	2,959.30
2460 · STATE UNEMPLOYMENT	2,517.98
2480 · UNEARNED REVENUE	999,791.77
Total Other Current Liabilities	1,079,863.50
Total Current Liabilities	1,079,863.50
Long Term Liabilities	
2485 · PENSION RELATED DEF INFLOWS	60,061.00
2490 · NET PENSION LIABILITY	825,182.00
Total Long Term Liabilities	885,243.00
Total Liabilities	1,965,106.50

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Balance Sheet

As of February 28, 2022

Accrual Basis

	Feb 28, 22
Equity	
2500 · FUND BALANCE-UNRESERVED	4,088,522.05
2510 · FUND BALANCE-RESERVED	2,375,790.39
2600 · Retained Earnings	3,292,866.44
Net Income	2,556,850.72
Total Equity	12,314,029.60
TOTAL LIABILITIES & EQUITY	14,279,136.10

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Profit & Loss

February 2022

Accrual Basis

	TOTAL		
	Feb 22	Jul '21 - Feb 22	% YTD
Ordinary Income/Expense			
Income			
3100 · FEDERAL FUNDS	626,912.00	4,157,202.10	15.1%
3200 · STATE FUNDS	51,489.46	623,004.69	8.3%
3300 · LOCAL FUNDS	66,736.75	1,201,515.42	5.6%
3900 · INTEREST INCOME	218.31	1,552.11	14.1%
3910 · INTEREST INCOME - ECICOG RLF	3,717.69	32,948.15	11.3%
3912 · INTEREST INCOME - ECICOG RLF2	2.03	16.66	12.2%
3915 · CR RLF-PRIN/INTEREST INCOME	1,381.24	53,398.58	2.6%
3916 · CR MICRO-PRIN/INT PAYMENTS	295.24	10,978.29	2.7%
3917 · MARION RLF PRINC/INT INCOME	1,145.01	7,960.08	14.4%
3918 · CRST MINI MICRO PRIN/INT PMTS	147.62	2,066.68	7.1%
3919 · CR FOUNDATION-PRIN/INT INCOME	0.00	2,234.35	0.0%
3920 · CR FOUND 2-NONREV PRIN/INT INC	725.65	5,214.83	13.9%
3921 · CR FOUND-GREAT AMERICA PRIN/INT	295.24	4,133.36	7.1%
Total Income	753,066.24	6,102,225.30	12.3%
Gross Profit	753,066.24	6,102,225.30	12.3%
Expense			
4100 · ADVERTISING	73.75	642.45	11.5%
4122 · CEDS UPDATE	0.00	21,500.00	0.0%
4140 · CONTRACTED SERVICES	1,020.00	6,644.00	15.4%
4147 · CONTRACTED SERVICES - ENVIRO	0.00	4,595.56	0.0%
4150 · CONTRACTED SERVICES-IT	656.00	4,772.00	13.7%
4152 · CONTRACTED SERVICES-TRANS	0.00	207.91	0.0%
4170 · DEPRECIATION	33,788.58	270,308.64	12.5%
4180 · DUES & SUBSCRIPTIONS	75.00	14,468.00	0.5%
4200 · EDUCATION & TRAINING	658.75	2,173.75	30.3%
4220 · FREIGHT & POSTAGE	21.68	2,575.28	0.8%
4225 · SUMMER LIBRARY READING PROGRAM	0.00	14.27	0.0%
4240 · FUEL TAX	0.00	0.00	0.0%
4260 · INSURANCE-GENERAL	1,891.12	13,782.70	13.7%
4280 · INS-HEALTH & DENTAL	14,004.39	108,832.96	12.9%
4285 · IA CITY CDBG-CV BUS ASSIST	0.00	31,328.38	0.0%
4290 · HRA EXPENSES	0.00	767.02	0.0%
4300 · IPERS	8,688.22	72,618.83	12.0%
4340 · LEGAL & ACCOUNTING	750.00	15,252.00	4.9%
4343 · SPECIAL LEGAL	0.00	1,171.00	0.0%
4360 · OFFICE EXPENSE	1,407.21	3,970.96	35.4%
4370 · SOFTWARE EXPENSE	17,581.87	24,787.19	70.9%
4400 · PAYROLL	92,036.66	809,391.37	11.4%
4420 · PAYROLL TAXES	14,259.40	66,902.17	21.3%
4460 · PRINTING & COPYING	1,796.07	5,978.17	30.0%
4480 · PASS-THRU	345,642.00	1,989,610.90	17.4%
4490 · EQUIPMENT PURCHASE	0.00	110.51	0.0%
4510 · RENT	4,057.00	32,021.00	12.7%
4515 · ECICOG RLF 2 EXPENSE	17,707.30	21,578.19	82.1%
4540 · TELEPHONE/UTILITIES	1,162.46	8,627.80	13.5%
4560 · REPAIRS & MAINTENANCE	180.00	3,594.73	5.0%
4562 · RURAL RECOVERY CHALLENGE	0.00	12,500.00	0.0%
4600 · TRAVEL	1,178.36	10,889.39	10.8%
4610 · TRAVEL-PD	483.20	1,007.96	47.9%
4990 · ADMIN ALLOCATION	0.00	(110.51)	0.0%
Total Expense	559,119.02	3,562,514.58	15.7%
Net Ordinary Income	193,947.22	2,539,710.72	7.6%

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Profit & Loss

February 2022

Accrual Basis

	TOTAL		
	Feb 22	Jul '21 - Feb 22	% YTD
Other Income/Expense			
Other Income			
5005 - GAIN ON SALE OF ASSETS	0.00	17,140.00	0.0%
Total Other Income	0.00	17,140.00	0.0%
Net Other Income	0.00	17,140.00	0.0%
Net Income	193,947.22	2,556,850.72	7.6%

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Profit & Loss Budget vs. Actual

July 2021 through February 2022

Accrual Basis

	TOTAL			
	Jul '21 - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3100 · FEDERAL FUNDS	4,157,202.10	6,426,247.00	(2,269,044.90)	64.7%
3200 · STATE FUNDS	623,004.69	740,963.00	(117,958.31)	84.1%
3300 · LOCAL FUNDS	1,201,515.42	1,330,114.00	(128,598.58)	90.3%
3900 · INTEREST INCOME	1,552.11	1,800.00	(247.89)	86.2%
3910 · INTEREST INCOME - ECICOG RLF	32,948.15	0.00	32,948.15	100.0%
3912 · INTEREST INCOME - ECICOG RLF2	16.66	0.00	16.66	100.0%
3915 · CR RLF-PRIN/INTEREST INCOME	53,398.58	0.00	53,398.58	100.0%
3916 · CR MICRO-PRIN/INT PAYMENTS	10,978.29	0.00	10,978.29	100.0%
3917 · MARION RLF PRINC/INT INCOME	7,960.08	0.00	7,960.08	100.0%
3918 · CRST MINI MICRO PRIN/INT PMTS	2,066.68	0.00	2,066.68	100.0%
3919 · CR FOUNDATION-PRIN/INT INCOME	2,234.35	0.00	2,234.35	100.0%
3920 · CR FOUND 2-NONREV PRIN/INT INC	5,214.83	0.00	5,214.83	100.0%
3921 · CR FOUND-GREAT AMERICA PRIN/INT	4,133.36	0.00	4,133.36	100.0%
Total Income	6,102,225.30	8,499,124.00	(2,396,898.70)	71.8%
Gross Profit	6,102,225.30	8,499,124.00	(2,396,898.70)	71.8%
Expense				
4100 · ADVERTISING	642.45	2,000.00	(1,357.55)	32.1%
4122 · CEDS UPDATE	21,500.00	0.00	21,500.00	100.0%
4140 · CONTRACTED SERVICES	6,644.00	55,668.00	(49,024.00)	11.9%
4147 · CONTRACTED SERVICES - ENVIRO	4,595.56	0.00	4,595.56	100.0%
4150 · CONTRACTED SERVICES-IT	4,772.00	10,000.00	(5,228.00)	47.7%
4152 · CONTRACTED SERVICES-TRANS	207.91	40,000.00	(39,792.09)	0.5%
4154 · CONTRACTED SERVICES-RLF	0.00	21,000.00	(21,000.00)	0.0%
4170 · DEPRECIATION	270,308.64	0.00	270,308.64	100.0%
4180 · DUES & SUBSCRIPTIONS	14,468.00	16,000.00	(1,532.00)	90.4%
4200 · EDUCATION & TRAINING	2,173.75	5,900.00	(3,726.25)	36.8%
4220 · FREIGHT & POSTAGE	2,575.28	2,564.10	11.18	100.4%
4225 · SUMMER LIBRARY READING PROGRAM	14.27	3,500.00	(3,485.73)	0.4%
4260 · INSURANCE-GENERAL	13,782.70	18,200.00	(4,417.30)	75.7%
4280 · INS-HEALTH & DENTAL	108,832.96	178,620.00	(69,787.04)	60.9%
4285 · IA CITY CDBG-CV BUS ASSIST	31,328.38	0.00	31,328.38	100.0%
4290 · HRA EXPENSES	767.02	0.00	767.02	100.0%
4300 · IPERS	72,618.83	107,787.24	(35,168.41)	67.4%
4340 · LEGAL & ACCOUNTING	15,252.00	25,761.00	(10,509.00)	59.2%
4343 · SPECIAL LEGAL	1,171.00	1,000.00	171.00	117.1%
4360 · OFFICE EXPENSE	3,970.96	6,000.00	(2,029.04)	66.2%
4370 · SOFTWARE EXPENSE	24,787.19	19,570.00	5,217.19	126.7%
4400 · PAYROLL	809,391.37	1,141,814.00	(332,422.63)	70.9%
4420 · PAYROLL TAXES	66,902.17	105,617.81	(38,715.64)	63.3%
4460 · PRINTING & COPYING	5,978.17	7,000.00	(1,021.83)	85.4%
4480 · PASS-THRU	1,989,610.90	6,484,405.00	(4,494,794.10)	30.7%
4490 · EQUIPMENT PURCHASE	110.51	10,000.00	(9,889.49)	1.1%
4510 · RENT	32,021.00	48,500.00	(16,479.00)	66.0%
4515 · ECICOG RLF 2 EXPENSE	21,578.19	0.00	21,578.19	100.0%
4540 · TELEPHONE/UTILITIES	8,627.80	11,580.00	(2,952.20)	74.5%
4560 · REPAIRS & MAINTENANCE	3,594.73	2,000.00	1,594.73	179.7%
4562 · RURAL RECOVERY CHALLENGE	12,500.00	0.00	12,500.00	100.0%
4600 · TRAVEL	10,889.39	38,221.00	(27,331.61)	28.5%
4610 · TRAVEL-PD	1,007.96	21,066.00	(20,058.04)	4.8%
4990 · ADMIN ALLOCATION	(110.51)	(0.02)	(110.49)	552,550.0%
Total Expense	3,562,514.58	8,383,774.13	(4,821,259.55)	42.5%
Net Ordinary Income	2,539,710.72	115,349.87	2,424,360.85	2,201.7%

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Profit & Loss Budget vs. Actual

July 2021 through February 2022

Accrual Basis

	TOTAL			
	Jul '21 - Feb 22	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Income				
5005 - GAIN ON SALE OF ASSETS	17,140.00	0.00	17,140.00	100.0%
Total Other Income	17,140.00	0.00	17,140.00	100.0%
Net Other Income	17,140.00	0.00	17,140.00	100.0%
Net Income	2,556,850.72	115,349.87	2,441,500.85	2,216.6%

EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS

Cash Flow Statement
February 1 - February 28, 2022

Type	Date	Num	Name	Description	Amount	Balance
1126 - OPERATING					Beginning Balance 2/1/2022	\$614,189.17
Revenue						
Transfer	02/07/2022		FROM CHECKING, PASS-THRU	REIMBURSE FOR BENTON CO COMPOST BIN PROJECT	1,506.11	
Deposit	02/17/2022		CITY OF ANAMOSA	DOWNTOWN REVITALIZATION	1,087.50	
Deposit	02/17/2022		CITY OF ANAMOSA	HOUSING REHAB ADMINISTRATION	1,312.50	
Deposit	02/17/2022		REGION XII COG	IOWA WASTE EXCHANGE QUARTERLY PAYMENT	14,307.25	
Deposit	02/17/2022		CITY OF LISBON	HOUSING REHAB ADMINISTRATION	2,740.50	
Deposit	02/17/2022		CITY OF BLAIRSTOWN	WASTEWATER	2,762.50	
Deposit	02/17/2022		HOUSING TRUST FUND OF JOHNSON COUNTY	FHLB CONSTRUCTION MANAGEMENT	1,390.50	
Deposit	02/17/2022		IOWA COUNTY	WATERSHED ADMINISTRATION	930.00	
Deposit	02/17/2022		CITY OF CORALVILLE	HOMEBUYER ASSISTANCE GRANT ADMIN	525.00	
Deposit	02/17/2022		CITY OF CORALVILLE	HOUSING REHAB ADMINISTRATION	2,550.00	
Deposit	02/17/2022		CITY OF CENTRAL CITY	CITY NUISANCES	900.00	
Deposit	02/17/2022		CITY OF CENTRAL CITY	HOUSING REHAB ADMINISTRATION	2,775.00	
Deposit	02/17/2022		CITY OF OXFORD JUNCTION	ORDINANCE PRINTING	30.00	
Deposit	02/17/2022		CITY OF TIFFIN	GRANT WRITING	600.00	
Deposit	02/17/2022		HOUSING FUND FOR LINN COUNTY	PROFESSIONAL STAFFING	6,218.00	
Deposit	02/17/2022		HOUSING FUND FOR LINN COUNTY	PATCH PROGRAM	6,950.00	
Deposit	02/17/2022		EAST CENTRAL IOWA HOUSING TRUST FUND	PROFESSIONAL STAFFING	2,166.00	
Transfer	02/24/2022		FROM CHECKING, PASS-THRU	FTA ECICOG ADMINISTRATION	184,075.00	
Deposit	02/28/2022		CITY OF ATKINS	ATKINS FIRE STATION	525.00	
Deposit	02/28/2022		CITY OF VINTON	HOMEBUYER ASSISTANCE GRANT ADMIN	150.00	
Deposit	02/28/2022		JOHNSON COUNTY	WATERSHED ADMINISTRATION	1,116.00	
Deposit	02/28/2022		CITY OF NORTH LIBERTY	HOUSING REHAB ADMINISTRATION	1,237.50	
Deposit	02/28/2022		WASHINGTON COUNTY	HOMEBUYER ASSISTANCE GRANT ADMIN	525.00	
Deposit	02/28/2022		BENTON COUNTY	WATERSHED ADMINISTRATION	7,533.00	
Deposit	02/28/2022		CITY OF TIFFIN	GRANT WRITING	300.00	
Deposit	02/28/2022		CITY OF WASHINGTON	HOUSING REHAB ADMINISTRATION	1,762.50	
Deposit	02/28/2022		CITY OF BRIGHTON	WASTEWATER	845.00	
Deposit	02/28/2022		CITY OF BRIGHTON	HOUSING REHAB ADMINISTRATION	375.00	
Deposit	02/28/2022		JOHNSON COUNTY	JOHNSON COUNTY FLOOD BUYOUTS	375.00	
Deposit	02/28/2022		IDOT	380 MARKETING EXPENSE	9,150.00	
Deposit	02/28/2022		CEDAR RAPIDS BANK & TRUST	INTEREST INCOME	110.12	
Total Revenue for February					\$ 256,829.98	\$ 256,829.98
Expenses						
Liability Check	02/01/2022	AUTO	IPERS	JANUARY IPERS	(15,094.33)	
Liability Check	02/01/2022	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(31.97)	
Liability Check	02/07/2022	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(663.92)	
Paycheck	02/15/2022	D DEPOSIT	JOHN W BRUCE	SEVERANCE PACKAGE	(4,310.81)	
Paycheck	02/15/2022	D DEPOSIT	ADAM J BENTLEY	PAYROLL	(2,028.01)	
Paycheck	02/15/2022	D DEPOSIT	ALICIA P PRESTO	PAYROLL	(1,701.50)	
Paycheck	02/15/2022	D DEPOSIT	BRITTANY A. REMPE	PAYROLL	(1,465.47)	
Paycheck	02/15/2022	D DEPOSIT	BROCK A GRENIS	PAYROLL	(2,091.28)	
Paycheck	02/15/2022	D DEPOSIT	GINA K PETERS	PAYROLL	(2,136.29)	
Paycheck	02/15/2022	D DEPOSIT	HARRISON L FREUND	PAYROLL	(1,449.25)	
Paycheck	02/15/2022	D DEPOSIT	JENNIFER A RYAN FENCL	PAYROLL	(2,915.60)	
Paycheck	02/15/2022	D DEPOSIT	KAREN M KURT	PAYROLL	(3,602.78)	
Paycheck	02/15/2022	D DEPOSIT	MARK A CULVER	PAYROLL	(1,916.03)	
Paycheck	02/15/2022	D DEPOSIT	MARY T RUMP	PAYROLL	(2,920.37)	
Paycheck	02/15/2022	D DEPOSIT	NICOLE E BEUC	PAYROLL	(1,501.71)	
Paycheck	02/15/2022	D DEPOSIT	PAULA J MITCHELL	PAYROLL	(1,783.55)	
Paycheck	02/15/2022	D DEPOSIT	ROBYN L JACOBSON	PAYROLL	(2,202.08)	
Paycheck	02/15/2022	D DEPOSIT	THOMAS LH GRUIS	PAYROLL	(1,636.16)	
Paycheck	02/15/2022	D DEPOSIT	TRACEY L ACHENBACH	PAYROLL	(2,654.07)	
Liability Check	02/15/2022	29669	COLLECTION SERVICES CENTER	CHILD SUPPORT	(37.50)	
Bill Pmt - Check	02/15/2022	29670	JOHN BRUCE	TRAVEL CLAIM	(142.74)	
Liability Check	02/15/2022	EFTPS	EFTPS	FEDERAL TAX DEPOSIT	(12,751.06)	
Liability Check	02/15/2022	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(1,777.70)	
Check	02/17/2022	AUTO	ALLIANT ENERGY	UTILITY PAYMENT	(195.01)	
Liability Check	02/22/2022	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(95.12)	
Bill Pmt - Check	02/24/2022	29671	ACCESS SYSTEMS	COPIER EXPENSE	(436.35)	
Bill Pmt - Check	02/24/2022	29672	ADAM BENTLEY	TRAVEL CLAIM	(64.35)	
Bill Pmt - Check	02/24/2022	29673	ALICIA PRESTO	TRAVEL CLAIM	(67.86)	
Bill Pmt - Check	02/24/2022	29674	ALLEGRA PRINT & IMAGING	PRINTING EXPENSE	(1,126.70)	
Bill Pmt - Check	02/24/2022	29675	BANG THE TABLE USA, LLC	SUBSCRIPTION RENEWAL-ENGAGEMENT SOFTWARE	(10,000.00)	
Bill Pmt - Check	02/24/2022	29676	CEDAR RAPIDS BANK & TRUST	CREDIT CARD PAYMENT	(3,587.95)	
Bill Pmt - Check	02/24/2022	29677	CENTRAL PARK PARTNERS, LLC	RENT EXPENSE	(4,057.00)	
Bill Pmt - Check	02/24/2022	29678	COZO	MEMBERSHIP DUES	(75.00)	
Bill Pmt - Check	02/24/2022	29679	DELTA DENTAL	INSURANCE PREMIUMS	(92.20)	
Bill Pmt - Check	02/24/2022	29680	ENCOMPASS	IT EXPENSE	(656.00)	
Bill Pmt - Check	02/24/2022	29682	GAZETTE COMMUNICATIONS	PUBLICATION FEE	(73.75)	
Bill Pmt - Check	02/24/2022	29683	HARRISON FREUND	TRAVEL CLAIM	(92.62)	
Bill Pmt - Check	02/24/2022	29684	IMON COMMUNICATIONS, LLC	INTERNET EXPENSE	(149.99)	
Bill Pmt - Check	02/24/2022	29685	JENNIFER RYAN FENCL	TRAVEL CLAIM	(186.78)	
Bill Pmt - Check	02/24/2022	29686	KAREN KURT	TRAVEL CLAIM	(30.42)	
Bill Pmt - Check	02/24/2022	29687	KARR CREATIVE, LLC DBA MONKEYTHIS	RLF 2 EXPENSE	(17,707.30)	
Bill Pmt - Check	02/24/2022	29688	MARK CULVER	TRAVEL CLAIM	(527.32)	
Bill Pmt - Check	02/24/2022	29689	MIDAMERICAN ENERGY	UTILITY PAYMENT	(345.58)	
Bill Pmt - Check	02/24/2022	29690	SUN LIFE FINANCIAL	INSURANCE PREMIUMS	(471.24)	
Bill Pmt - Check	02/24/2022	29691	TERRY, LOCKRIDGE & DUNN INC.	ACCOUNTING FEE	(750.00)	
Bill Pmt - Check	02/24/2022	29692	THE HARTFORD	INSURANCE PREMIUMS	(296.60)	
Bill Pmt - Check	02/24/2022	29693	TOM GRUIS	TRAVEL CLAIM	(163.22)	
Bill Pmt - Check	02/24/2022	29694	TYPE A CLEANING	OFFICE CLEANING EXPENSE	(180.00)	
Bill Pmt - Check	02/24/2022	29695	US BANK EQUIPMENT FINANCE	COPIER EXPENSE	(233.02)	
Bill Pmt - Check	02/24/2022	29696	WELLMARK	FLEXIBLE BENEFITS PLAN YEARLY PROCESSING	(950.40)	
Bill Pmt - Check	02/24/2022	29697	WELLMARK	INSURANCE PREMIUMS	(14,175.31)	
Paycheck	02/28/2022	D DEPOSIT	ALICIA P PRESTO	PAYROLL	(1,701.51)	
Paycheck	02/28/2022	D DEPOSIT	BRITTANY A. REMPE	PAYROLL	(1,465.46)	
Paycheck	02/28/2022	D DEPOSIT	BROCK A GRENIS	PAYROLL	(2,091.28)	
Paycheck	02/28/2022	D DEPOSIT	GINA K PETERS	PAYROLL	(2,136.29)	
Paycheck	02/28/2022	D DEPOSIT	HARRISON L FREUND	PAYROLL	(1,449.24)	
Paycheck	02/28/2022	D DEPOSIT	JENNIFER A RYAN FENCL	PAYROLL	(2,915.60)	
Paycheck	02/28/2022	D DEPOSIT	KAREN M KURT	PAYROLL	(3,602.78)	
Paycheck	02/28/2022	D DEPOSIT	MARK A CULVER	PAYROLL	(1,916.03)	

Type	Date	Num	Name	Description	Amount	Balance
Paycheck	02/28/2022	D DEPOSIT	MARY T RUMP	PAYROLL	(2,920.36)	
Paycheck	02/28/2022	D DEPOSIT	NICOLE E BEUC	PAYROLL	(1,501.71)	
Paycheck	02/28/2022	D DEPOSIT	PAULA J MITCHELL	PAYROLL	(1,783.55)	
Paycheck	02/28/2022	D DEPOSIT	ROBYN L JACOBSON	PAYROLL	(2,202.09)	
Paycheck	02/28/2022	D DEPOSIT	THOMAS LH GRUIS	PAYROLL	(1,636.15)	
Paycheck	02/28/2022	D DEPOSIT	TRACEY L ACHENBACH	PAYROLL	(2,054.08)	
Paycheck	02/28/2022	D DEPOSIT	ADAM J BENTLEY	PAYROLL	(2,028.00)	
Liability Check	02/28/2022	29709	COLLECTION SERVICES CENTER	CHILD SUPPORT	(37.50)	
Liability Check	02/28/2022	EFTPS	EFTPS	FEDERAL TAX DEPOSIT	(11,268.84)	
Liability Check	02/28/2022	AUTO	TREASURER, STATE OF IOWA	STATE WITHHOLDING	(4,249.00)	
Liability Check	02/28/2022	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(821.99)	
Check	02/28/2022		CEDAR RAPIDS BANK & TRUST	SERVICE CHARGE	(9.29)	
Total Operating Expense for February					\$ (171,992.02)	\$ (171,992.02)

Remaining Operating Balance 2/28/2022

\$699,027.13

1127 - PASS THRU

Beginning Balance 2/1/2022

\$ 774,147.39

Revenue

Transfer	02/03/2022		FROM TRANSIT ACCOUNT	LOCAL MATCH FOR 2 TRANSIT VEHICLES (HUGLUND BUS)	66,833.80	
Deposit	02/14/2022		IDOT	FUEL TAX REIMBURSEMENT	7,265.96	
Deposit	02/14/2022		IDOT	CRRSAA OPERATING ASSISTANCE	57,018.00	
Deposit	02/14/2022		IDOT	FEDERAL OPERATING ASSISTANCE	405,967.00	
Transfer	02/24/2022		FROM VANPOOL RESERVE	TO PAY COMMUTE WITH ENTERPRISE	6,100.00	
Transfer	02/24/2022		FROM TRANSIT ACCOUNT	TO PAY WINDSTAR JANUARY PAYMENT	40,302.00	
Transfer	02/24/2022		FROM TRANSIT ACCOUNT	CRRSAA PMT 2 TO PROVIDERS	154,026.52	
Transfer	02/24/2022		FROM 380 EXPRESS	FEBRUARY 380 EXPRESS FARES	63,394.68	
Transfer	02/24/2022		FROM VANPOOL RESERVE	TO PAY ESRI SOFTWARE	7,000.00	
Deposit	02/25/2022		IDOT	STATE TRANSIT ASSISTANCE	46,339.70	
Deposit	02/25/2022		IDOT	WASHINGTON COUNTY PTIG PAYMENT 3	123,625.00	
Deposit	02/28/2022		IDOT	380 EXPRESS REIMBURSEMENT	40,302.00	
Total Pass Thru Revenue for February					\$ 1,018,164.66	\$ 1,018,164.66

Expenses

Bill Pmt -Check	02/04/2022	ACH	HUGLUND BUS CO. INC.	TWO TRANSIT VEHICLES	(347,182.80)	
Transfer	02/07/2022		FROM CHECKING, OPERATING	REIMBURSE FOR BENTON CO COMPOST BIN PROJECT	(1,506.11)	
Bill Pmt -Check	02/24/2022	29681	ESRI	SOFTWARE EXPENSE	(7,000.00)	
Bill Pmt -Check	02/24/2022	29698	BENTON COUNTY SW DISPOSAL COMMISSION	VOIDED CHECK	0.00	
Bill Pmt -Check	02/24/2022	29699	BENTON COUNTY TRANSPORTATION	CRRSAA OPERATING PAYMENT/FUEL TAX REFUND	(49,881.71)	
Bill Pmt -Check	02/24/2022	29700	COMMUTE WITH ENTERPRISE	VANPOOL EXPENSE	(6,100.00)	
Bill Pmt -Check	02/24/2022	29701	IA COUNTY TRANSPORTATION	CRRSAA OPERATING PAYMENT/FUEL TAX REFUND	(52,163.49)	
Bill Pmt -Check	02/24/2022	29702	JOHNSON CO SEATS	CRRSAA OPERATING PAYMENT/FTA PAYMENT	(29,888.76)	
Bill Pmt -Check	02/24/2022	29703	JONES CO JETS	FTA PAYMENT	(62,371.75)	
Bill Pmt -Check	02/24/2022	29704	LINN COUNTY LIFTS	CRRSAA OPERATING PAYMENT/FTA PAYMENT	(36,916.92)	
Bill Pmt -Check	02/24/2022	29705	WASHINGTON COUNTY MINIBUS	CRRSAA OPERATING PAYMENT	(15,242.00)	
Bill Pmt -Check	02/24/2022	29706	WINDSTAR LINES	380 EXPRESS EXPENSE	(103,686.68)	
Transfer	02/24/2022		TO CHECKING, OPERATING ACCOUNT	FTA ECICOG ADMIN	(184,075.00)	
Transfer	02/24/2022		TO 380 EXPRESS ACCOUNT	FUEL TAX REFUND	(5,149.70)	
Transfer	02/24/2022		TO TRANSIT ACCOUNT	CRRSAA PMT 2	(57,018.00)	
Bill Pmt -Check	02/24/2022	29710	BENTON COUNTY SW DISPOSAL COMMISSION	BELLE PLAINE ORGANICS REFUND OF GRANT MATCH	(1,506.89)	
Transfer	02/28/2022		TO TRANSIT ACCOUNT	STATE TRANSIT ASSISTANCE	(46,339.70)	
Total Pass Thru Expense for February					\$ (996,029.57)	\$ (996,029.57)

Remaining Pass Thru Balance 2/28/2022

\$ 796,282.48

	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022
Operating Cash - Beginning	\$ 387,707.84	\$ 550,945.08	\$ 577,779.07	\$ 519,375.71	\$ 552,830.94	\$ 525,290.03	\$ 558,167.09	\$ 614,189.17	\$ 699,027.13	\$ 595,405.69	\$ 605,928.06	\$ 575,193.57
Community Development and Housing												
City of Hiawatha - Rehab	\$ 2,898.00	\$ 1,386.00	\$ -	\$ 1,575.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City of Lisbon - Rehab	\$ 2,205.00	\$ 1,638.00	\$ 1,386.00	\$ 693.00	\$ 1,764.00	\$ 2,268.00	\$ 819.00	\$ 2,740.50	\$ 504.00	\$ 525.00	\$ -	\$ -
Minor Rehab Programs funded by Trust Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -	\$ -
Homes for Iowa Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
ICOG Foreign Labor Inspections	\$ 2,024.46	\$ -	\$ -	\$ 1,012.23	\$ 1,349.64	\$ -	\$ 348.12	\$ -	\$ 1,044.36	\$ 1,044.36	\$ 696.24	\$ 696.24
Shellsburg Building Inspections	\$ -	\$ 2,006.00	\$ -	\$ 496.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ 150.00
City of Central City - Nuisance Enforcement	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ 900.00	\$ -	\$ 900.00	\$ -
Springville Nuisance Enforcement	\$ -	\$ -	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ 926.78	\$ -	\$ 904.33	\$ -	\$ 900.00	\$ 900.00
Housing Fund for Linn County	\$ 6,115.66	\$ 6,218.00	\$ 6,218.00	\$ 6,218.00	\$ 6,218.00	\$ 6,218.00	\$ 6,218.00	\$ 6,218.00	\$ 6,218.00	\$ 6,218.00	\$ 6,218.00	\$ 6,218.00
East Central Iowa Housing Trust Fund	\$ 2,123.50	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00
HFFLC PATCH Program (Disaster Recovery)	\$ 6,950.00	\$ 6,950.00	\$ 6,950.00	\$ 6,950.00	\$ 6,950.00	\$ 6,950.00	\$ 8,450.00	\$ 6,950.00	\$ 6,950.00	\$ 6,950.00	\$ 6,950.00	\$ 6,950.00
HTF FHLB Construction Management/Administration	\$ 5,968.80	\$ 7,558.50	\$ 6,451.80	\$ 2,916.60	\$ 8,300.40	\$ 6,774.30	\$ 4,442.62	\$ 1,390.50	\$ 1,526.10	\$ 5,170.00	\$ 5,170.00	\$ 5,170.00
Community Development Planning Activity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900.00	\$ -	\$ -	\$ -	\$ -
City of Anamosa - Downtown Retailization	\$ 862.50	\$ 562.50	\$ 825.00	\$ 862.50	\$ 900.00	\$ -	\$ 600.00	\$ 1,087.50	\$ 3,525.00	\$ 1,400.00	\$ 600.00	\$ 1,600.00
City of Brighton - Wastewater	\$ 780.00	\$ 1,007.50	\$ 942.50	\$ 520.00	\$ 65.00	\$ 520.00	\$ -	\$ 845.00	\$ 130.00	\$ 1,400.00	\$ 1,750.00	\$ 1,600.00
City of Blairtown - Wastewater	\$ 552.50	\$ -	\$ 1,170.00	\$ 520.00	\$ 942.50	\$ 1,137.50	\$ -	\$ 2,762.50	\$ 877.50	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00
City of Lisbon - Comprehensive Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -
City of Central City - Housing Rehab	\$ 4,200.00	\$ 1,050.00	\$ -	\$ 2,400.00	\$ 1,125.00	\$ -	\$ 1,425.00	\$ 2,775.00	\$ 1,350.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
City of Atkins Fire Station Construction	\$ 412.50	\$ 150.00	\$ 787.50	\$ 562.50	\$ 675.00	\$ 487.50	\$ -	\$ 525.00	\$ 300.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
City of Bertram - Comprehensive Plan	\$ -	\$ 130.00	\$ 2,600.00	\$ 2,151.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City of Wyoming-Comprehensive Plan	\$ 300.00	\$ -	\$ 1,650.00	\$ 3,037.50	\$ 1,762.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City of Coralville - Homebuyer Program	\$ 825.00	\$ 1,575.00	\$ -	\$ 4,387.50	\$ 1,725.00	\$ 750.00	\$ -	\$ 525.00	\$ 2,400.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
City of Coralville - Housing Rehab	\$ 900.00	\$ 3,450.00	\$ -	\$ 2,465.00	\$ 1,500.00	\$ 1,725.00	\$ -	\$ 2,550.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
City of Vinton - Homebuyer Program	\$ 825.00	\$ 675.00	\$ 1,200.00	\$ 600.00	\$ 225.00	\$ 825.00	\$ 375.00	\$ 150.00	\$ 450.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
City of Washington - Rehab	\$ 1,725.00	\$ 2,700.00	\$ 825.00	\$ 525.00	\$ 975.00	\$ 600.00	\$ 1,950.00	\$ 1,762.50	\$ 3,262.50	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
City of Washington/ECIHTF Housing Rehab	\$ -	\$ 1,800.00	\$ -	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -	\$ 1,800.00	\$ -	\$ -
Washington County-Homebuyer Program	\$ 1,537.50	\$ 600.00	\$ 1,500.00	\$ 2,625.00	\$ 1,725.00	\$ 600.00	\$ 600.00	\$ 525.00	\$ 375.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Palo Owner-Occupied Rehab Program										\$ 1,500.00	\$ 3,000.00	\$ 3,000.00
City of Anamosa CDBG Housing Program						\$ -	\$ 1,350.00	\$ 1,312.50	\$ 600.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
City of Brighton CDBG Housing Program						\$ 600.00	\$ -	\$ 375.00	\$ 525.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
City of North Liberty CDBG Housing Program						\$ -	\$ 937.50	\$ 1,237.50	\$ 525.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
CDBG Housing Rehab Applications					\$ 3,000.00	\$ 6,000.00						
City of Coggon Zoning Ordinance Update				\$ -	\$ 862.50	\$ -	\$ 675.00	\$ -				
City of Mount Auburn-Codification			\$ 1,050.00									
City of Marengo LMI Survey						\$ -	\$ 5,141.00					
City of Oxford Junction-Codification	\$ 525.00						\$ -	\$ 30.00				
Transportation and Transit												
IDOT Planning Funds	\$ -	\$ 40,920.00	\$ -	\$ -			\$ 37,740.00	\$ -	\$ 37,770.00	\$ -	\$ 36,000.00	\$ -
IDOT 380 Express	\$ -	\$ 8,550.00	\$ 8,700.00	\$ -	\$ 9,450.00	\$ 17,100.00	\$ 8,100.00	\$ 9,150.00	\$ 8,625.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
IDOT Transit Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 184,075.00	\$ -	\$ -	\$ -	\$ -
IDOT Fellowship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CRRSAA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,476.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Environmental Services												
Iowa Waste Exchange	\$ -	\$ -	\$ 13,102.25	\$ -	\$ -	\$ 14,307.25	\$ -	\$ 14,307.25	\$ -	\$ -	\$ 14,308.00	\$ -
Statewide Hazard Mitigation Contract	\$ -	\$ 1,102.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100.00
Jasper County Hazard Mitigation Plan	\$ -	\$ 1,080.00	\$ -	\$ -	\$ -	\$ 6,450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,625.00
Johnson County Flood Buyouts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375.00	\$ 300.00	\$ -	\$ 3,000.00	\$ -
Water/Sewer CDBG Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Indian Creek Watershed Management Authority	\$ 21,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Middle Cedar Watershed Management Authority	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lower Cedar Watershed Planning	\$ -	\$ 2,850.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,788.00
Benton County Watershed	\$ 2,697.00	\$ 5,115.00	\$ 5,022.00	\$ -	\$ 12,555.00	\$ 6,417.00	\$ 4,185.00	\$ 7,533.00	\$ 4,092.00	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00
Iowa County Watershed	\$ 1,534.50	\$ 1,348.50	\$ 465.00	\$ 930.00	\$ 744.00	\$ 465.00	\$ -	\$ 930.00	\$ 1,813.50	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Johnson County Watershed	\$ 3,906.00	\$ 1,767.00	\$ -	\$ 4,464.00	\$ 8,125.00	\$ 2,790.00	\$ 1,860.00	\$ 1,116.00	\$ 1,488.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00
Economic and Strategic Services												
City of Iowa City-Small Business Assistance	\$ 750.00	\$ 1,425.00	\$ -	\$ 3,437.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EDA-Traditional Planning Grant	\$ -	\$ -	\$ -	\$ 17,500.00	\$ -	\$ 17,500.00	\$ 17,500.00	\$ -	\$ -	\$ 17,500.00	\$ -	\$ -
EDA -CARES Funds	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
EDA- ICAD EDTECH GRANT	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -
Community Technical Assistance-ED/Goal Setting/CIP	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RLF 2 Administration	\$ -	\$ 54,336.30	\$ -	\$ 48,943.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,016.30
RLF Loan Closing Fees	\$ 600.00	\$ -	\$ 4,402.72	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 3,600.00	\$ 3,600.00
Other												
Solid Waste Assessment	\$ 78,104.00	\$ -	\$ 18,691.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General and Non-Metro Assessments	\$ 164,529.25	\$ -	\$ -	\$ 16,641.75	\$ -	\$ -	\$ 16,641.75	\$ -	\$ -	\$ 16,641.75	\$ -	\$ -
COG Assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,176.47	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 114.66	\$ 134.93	\$ 99.13	\$ 100.17	\$ 100.23	\$ 138.12	\$ 124.55	\$ 110.12	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Refund	\$ 354.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,455.48	\$ 1,506.11	\$ -	\$ -	\$ -	\$ -
Total Cash	\$ 704,927.83	\$ 713,196.31	\$ 664,882.97	\$ 704,975.76	\$ 638,735.71	\$ 759,454.70	\$ 751,374.36	\$ 871,019.15	\$ 791,248.42	\$ 755,720.80	\$ 727,386.30	\$ 756,823.11

Expenses	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022
Advertising	\$ 19.12	\$ -	\$ 18.03	\$ 163.34	\$ -	\$ 368.21	\$ -	\$ 73.75	\$ 166.66	\$ 166.66	\$ 166.66	\$ 166.66
Contracted Service - IT	\$ 588.00	\$ 588.00	\$ 588.00	\$ 588.00	\$ -	\$ 1,176.00	\$ 588.00	\$ 656.00	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33
Contracted Service	\$ 5,000.00	\$ 344.76	\$ -	\$ 2,306.70	\$ -	\$ 974.00	\$ -	\$ 1,020.00	\$ 4,639.00	\$ 4,639.00	\$ 4,639.00	\$ 4,639.00
Dues & Subscriptions	\$ 1,323.00	\$ 4,722.00	\$ -	\$ 1,333.33	\$ -	\$ 8,348.00	\$ -	\$ 75.00	\$ 1,333.33	\$ 1,333.33	\$ 1,333.33	\$ 1,333.33
Education & Training	\$ 475.00	\$ 925.00	\$ (110.00)	\$ 175.00	\$ -	\$ 50.00	\$ -	\$ 658.75	\$ 491.66	\$ 491.66	\$ 491.66	\$ 491.66
Freight & Postage	\$ -	\$ 433.23	\$ 274.16	\$ 300.00	\$ -	\$ 984.53	\$ 561.68	\$ 21.68	\$ 213.67	\$ 213.67	\$ 213.67	\$ 213.67
Summer Reading Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ -	\$ -
Insurance-General	\$ 3,113.95	\$ 1,513.12	\$ 4,033.77	\$ 1,867.77	\$ -	\$ 9,747.85	\$ -	\$ 1,891.12	\$ 1,516.66	\$ 1,516.66	\$ 1,516.66	\$ 1,516.66
Insurance-Health & Dental	\$ 14,023.20	\$ 13,169.01	\$ 13,653.53	\$ 13,864.01	\$ -	\$ 28,754.24	\$ 15,190.68	\$ 15,035.35	\$ 12,620.00	\$ 12,620.00	\$ 12,620.00	\$ 12,620.00
Accounting	\$ 450.00	\$ 550.00	\$ 450.00	\$ 450.00	\$ -	\$ 11,968.00	\$ 450.00	\$ 750.00	\$ 450.00	\$ 550.00	\$ 450.00	\$ 450.00
Legal	\$ -	\$ 291.64	\$ -	\$ 416.66	\$ -	\$ 812.00	\$ -	\$ -	\$ 416.66	\$ 416.66	\$ 416.66	\$ 416.66
Office Expense	\$ 366.28	\$ 288.02	\$ 358.56	\$ 551.56	\$ 10.56	\$ 734.33	\$ 138.74	\$ 1,407.21	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Software Expense	\$ 284.67	\$ 881.34	\$ 1,727.77	\$ 332.63	\$ -	\$ 1,371.09	\$ 2,607.82	\$ 10,581.87	\$ 1,630.83	\$ 1,630.83	\$ 1,630.83	\$ 1,630.83
Payroll	\$ 68,769.10	\$ 67,694.04	\$ 67,694.04	\$ 67,694.04	\$ 67,694.00	\$ 67,694.04	\$ 67,027.07	\$ 68,319.09	\$ 67,694.04	\$ 67,694.04	\$ 67,694.04	\$ 67,694.04
Monthly Payroll Taxes, Collection Services & IPERS	\$ 44,492.02	\$ 25,946.04	\$ 47,644.02	\$ 53,944.30	\$ 43,927.93	\$ 23,615.58	\$ 42,561.86	\$ 43,438.23	\$ 41,665.33	\$ 41,665.33	\$ 41,665.33	\$ 41,665.33
WageWorks (Healthcare/Dep Care/HRA)	\$ 890.43	\$ 999.29	\$ 630.62	\$ 1,058.97	\$ 1,587.48	\$ 2,493.98	\$ 849.52	\$ 1,499.58	\$ 1,475.66	\$ 1,475.66	\$ 1,475.66	\$ 1,475.66
Printing & Copying	\$ 512.42	\$ 512.42	\$ 1,110.74	\$ 284.75	\$ -	\$ 1,388.90	\$ 372.87	\$ 1,796.07	\$ 583.33	\$ 583.33	\$ 583.33	\$ 583.33
Equipment Purchase	\$ -	\$ 6,939.85	\$ -	\$ -	\$ -	\$ 2,203.33	\$ -	\$ -	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33
Rent	\$ 3,970.00	\$ 3,970.00	\$ 3,970.00	\$ 3,970.00	\$ -	\$ 3,970.00	\$ 4,144.00	\$ 4,057.00	\$ 4,057.00	\$ 4,057.00	\$ 4,057.00	\$ 4,057.00
Telephone/Utilities	\$ 1,122.52	\$ 1,151.64	\$ 1,082.73	\$ 964.84	\$ 225.71	\$ 1,741.22	\$ 1,176.68	\$ 1,162.46	\$ 965.00	\$ 965.00	\$ 965.00	\$ 965.00
Repairs & Maintenance	\$ 1,974.73	\$ 240.00	\$ 240.00	\$ 180.00	\$ -	\$ 540.00	\$ 240.00	\$ 180.00	\$ 166.66	\$ 166.66	\$ 166.66	\$ 166.66
Travel	\$ 1,523.09	\$ 1,272.21	\$ 1,782.09	\$ 1,452.78	\$ -	\$ 3,269.64	\$ 523.78	\$ 1,178.36	\$ 3,185.08	\$ 3,185.08	\$ 3,185.08	\$ 3,185.08
Travel-Professional Development	\$ -	\$ 400.52	\$ 49.20	\$ 75.04	\$ -	\$ -	\$ -	\$ 483.20	\$ 1,755.50	\$ 1,755.50	\$ 1,755.50	\$ 1,755.50
EDA CARES Consultant Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,500.00	\$ -	\$ -	\$ 38,000.00	\$ 2,500.00	\$ 5,000.00	\$ -
EDA CARES Rural Recovery Projects	\$ 5,000.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 5,115.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RLF2 Expenses	\$ 85.22	\$ 85.11	\$ 310.00	\$ 171.10	\$ -	\$ 2,466.97	\$ 752.49	\$ 17,707.30	\$ 7,150.00	\$ -	\$ -	\$ -
Total Expenses	\$ 153,982.75	\$ 135,417.24	\$ 145,507.26	\$ 152,144.82	\$ 113,445.68	\$ 201,287.61	\$ 137,185.19	\$ 171,992.02	\$ 195,842.73	\$ 149,792.73	\$ 152,192.73	\$ 147,192.73
Cash flow (Deficit)	\$ 550,945.08	\$ 577,779.07	\$ 519,375.71	\$ 552,830.94	\$ 525,290.03	\$ 558,167.09	\$ 614,189.17	\$ 699,027.13	\$ 595,405.69	\$ 605,928.06	\$ 575,193.57	\$ 609,630.38

4. Master Agreement for Washington County Mini Bus PTIG Project	
a. Consider Approval of Lease Agreement for Washington County Minibus PTIG Project	
Staff Lead: Brock Grenis	Attachments: Lease Agreement
Sample Motion: <i>"I move to approve the Lease Agreement for the Washington County PTIG Grant Project between ECICOG and the City of Washington ."</i>	

Description:

ECICOG was awarded \$472,456 from the Iowa DOT Public Transit Infrastructure Grant (PTIG) program to remodel and expand the current facility used by Washington County Minibus. As was the case with the Jones and Benton County PTIG projects, a stipulation of the grant funds is that ECICOG must own the property for thirty years; as such Mini Bus will transfer ownership of their property to ECICOG for a thirty year duration, and after thirty years ECICOG will transfer the property back to Mini Bus.

The City of Washington will be involved in this agreement as the official lease holder of the building from ECICOG as the city can enter a 30 year agreement with ECICOG as a government to government transaction, whereas Mini Bus can only enter a three year agreement with ECICOG as a non-profit agency. The City of Washington will then assign a designee to use the building with permission of ECICOG, and intends to assign Mini Bus as the city currently has a long term commitment with Mini Bus by an allocation of a portion of their local option sales tax. This lease agreement spells out these terms and the responsibilities of each party pertaining to the project, and is based on a master agreement between ECICOG, Mini Bus and the City of Washington that was approved in September 2021 prior to the project beginning. The building construction is proceeding well and is anticipated to be nearly complete in April.

Financial Impact: None to ECICOG. The City of Washington and its designee will be responsible for all maintenance, upkeep and insurance of the building for the 30-year duration of the lease.

LEASE-BUSINESS PROPERTY

THIS LEASE AGREEMENT, executed in duplicate, made and entered into this _____, 2021, by and between East Central Iowa Council of Governments (hereinafter called the "Landlord"), whose address for the purpose of this lease is 700 16th Street NE Suite 301 Cedar Rapids, IA 52402, and The City of Washington, IOWA (hereinafter called the "Tenant"), whose address for the purpose of this lease is 215 East Washington Street, Washington, IA 52353
WITNESSETH THAT:

1. **PREMISES AND TERM.** The Landlord, in consideration of the rents herein reserved and of the agreements and conditions herein contained, on the part of the Tenant to be kept and performed, leases unto the Tenant and Tenant hereby rents and leases from Landlord, according to the terms and provisions herein, the following described real estate, situated in Washington County, Iowa, to wit:

The East two hundred (200) feet of the following described tract: Commencing at the Northwest corner of the South one-half (S ½) of the Northeast quarter (NE ¼) of Section number eighteen (18), in Township number seventy-five (75) North, Range number seven (7) West of the Fifth (5th) Principal Meridian, the point beginning; thence East 453.4 feet to an iron pin; thence South 214.0 feet to an iron pin on the North right of way line of West 5th Street; thence Northwesterly 462.77 feet on the North right of way line of West 5th Street to an iron pin; thence North 123.0 feet to the point of beginning; in Washington County, Iowa.

with improvements thereon and all rights, easements and appurtenances thereto belonging, which, more particularly, includes any buildings thereon, for a term of thirty (30) years, commencing on the first day of the lease term, which shall be on the _____, 2021, and ending on the last day of the lease term, which shall be on the _____, 2051, upon the conditions that the Tenant pays rent therefor, and otherwise performs as in the lease provided.

2. **RENTAL.** Tenant agrees to pay to Landlord as rental for said term, as follows: \$1 per year, the first rent payment becoming due upon the execution of this lease, and the same amount, per year, on the same date annually thereafter, during the term of this lease. All sums shall be paid at the address of Landlord, as above designated, or at such other place as the landlord may designate in writing. There shall be no penalty for early payment.
3. **POSSESSION.** Tenant shall be entitled to possession on the first day of the term of this lease, and shall yield possession to the Landlord at the time and date of the close of this lease term, except as herein otherwise expressly provided.
4. **USE OF PREMISES.** Tenant covenants and agrees, during the term of this lease, to use and occupy the leased premises for public transit purposes only. Any sublessee or designee assigned by Tenant to occupy and use the premises must be approved in writing by Landlord

5. CARE AND MAINTENANCE OF PREMISES. Tenant or designee shall, after taking possession of said premises and until the termination of this lease and its actual removal from the premises at its own expense, care for and maintain said premises in a reasonably safe and serviceable condition. Tenant or designee will make no unlawful use of said premises and agrees to comply with all valid regulations of the Board of Health, City Ordinances, the laws of the State of Iowa and the Federal government, but this provision shall not be construed as creating a duty by Tenant to members of the general public.
6. UTILITIES AND SERVICES. Tenant or designee, during the term of this lease, shall pay all charges for use of telephone, water, sewer, gas, heat, electricity, power, air conditioning, garbage disposal, trash disposal and not limited by the foregoing all other utilities and services of whatever kind and nature which may be used in or upon the premises.
7. SURRENDER OF PREMISES AT END OF TERM -REMOVAL OF FIXTURES. Tenant agrees that upon the termination of this lease, it will surrender the leased premises in good and clean condition, except the effects of ordinary wear and tear and depreciation arising from lapse of time, or damage without fault or liability of Tenant. Tenant or designee may, at the expiration of the term of this lease, or renewal(s) thereof or at a reasonable time thereafter, if Tenant is not in default hereunder, remove any fixtures or equipment which said Tenant or designee has installed in the leased premises, providing Tenant or designee repairs any and all damages caused by removal.
8. TAXES. Tenant or designee agrees to pay all taxes, assessments or other public charges levied or assessed by lawful authority (but reasonably preserving Tenant's rights of appeal) against the real property or personal property on the premises, during the term of this lease.
9. INSURANCE. Tenant or designee will, at Tenant's sole expense, keep the premises reasonably insured against hazards and casualties and Tenant or designee will procure and deliver, upon Landlords request, a certification from the respective insurance companies to that effect. Tenant or designee agrees that it will, at its own expense, procure and maintain casualty and liability insurance in a responsible company or companies authorized to do business in the State of Iowa, protecting the Landlord against such claim, damages, costs or expenses on account of injury to any person or persons, or to any property belonging to any person or persons, by reason of such casualty, accident or other happening on or about the premises during the term thereof. Such liability insurance shall be in a minimum of \$1,000,000 per claim and \$2,000,000 per occurrence. Landlord may require higher amounts of coverage at any time after the first five years of the Term of this Lease to reflect inflation and increased risk to Landlord and Tenant.
10. ACCESS AND INSPECTION. Landlord shall have the right, subject to reasonable notice and Tenant's consent, which consent shall not be unreasonably withheld, to enter upon the property

and buildings thereon in order to inspect the premises. In addition, upon request by Landlord, Tenant or designee shall provide Landlord with an annual report on the condition of the premises, said report to be provided to Landlord at the same time the rent is due and owing.

11. **TERMINATION OF LEASE.** This lease shall terminate upon expiration of its term, unless subsequently renewed by agreement of Tenant and Landlord. Upon default in payment of rent herein or upon any other default of Tenant in accordance with the terms and provisions of this lease, this lease may at the option of Landlord be cancelled and forfeited, PROVIDED, HOWEVER, before any such cancellation or forfeiture, Landlord shall give Tenant a written notice specifying the default or defaults and stating that the lease will be cancelled and forfeited thirty (30) days after the giving of said notice, unless such default or defaults are corrected during such grace period.

12. **CONVEYANCE OF REAL ESTATE AND IMPROVEMENTS.** ECICOG agrees that upon satisfaction of the period of time it must hold title to the Real Estate and improvements under the PTIG Grant Agreement (thirty years), it will convey, by Special Warranty Deed, all right, title and interest to the Real Estate and the improvements to the City of Washington, Iowa or its designee. The title to the Real Estate shall be marketable except as to any matter attributed to the City of Washington or which was evident at the time of transfer of the Real Estate to ECICOG. The City of Washington or its designee shall bear all costs incurred by ECICOG in updating the Abstract of title to the Real Estate, preparing all transfer documents and closing out the PTIG Grant Agreement. The City of Washington or its designee agrees that it will accept the conveyance of the Real Estate, and upon its failure to do so, ECICOG may sell the Real Estate and improvements for such consideration as it shall determine and terminate any lease with the City of Washington for the Real Estate and improvements.

Upon cessation of use of the Real Estate and improvements for purposes required by the PTIG Grant Agreement (including deemed cessation for failure to maintain the improvements), the City of Washington or its designee shall cooperate with ECICOG in the sale of the Real Estate and improvements, and the termination of this Agreement and the Lease between the parties. The City of Washington or its designee agrees to execute a release of its rights to the Real Estate and the improvements to facilitate a sale of the Real Estate and improvements. All proceeds from the sale of the Real Estate and improvements remaining after reimbursement of the PTIG Grant (in the amount determined in accordance with the PTIG Agreement), if any, shall be distributed as follows and based on total building value and City of Washington or its designee contribution as detailed in Attachment A:

1. To City of Washington or its designee, an amount equal to the contribution made by City of Washington or its designee to constructing the improvements on the property related to the PTIG project.
2. To ECICOG, the remaining proceeds

13. **NOTICES AND DEMANDS.** Notices as provided for in this lease shall be given to the respective

parties hereto at the respective addresses designated by the parties in this lease unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such message shall be considered given under the terms of this lease when sent, addressed as above designated, postage prepaid, by the United States mail and so deposited in a United States mail box.

14. INDEMNITY. Tenant or its designee will protect, defend and indemnify Landlord from and against all loss, costs, damages and expenses, including reasonable attorney fees, occasioned by, or arising out of, any accident or other occurrence, causing or inflicting injury or damage to any person or property, happening or done in, upon or about the premises, or due directly to the tenancy, use or occupancy thereof, or any part thereof by Tenant or any person claiming through or under Tenant. Indemnity shall extend to compliance with the Americans With Disabilities Act.
15. PROVISIONS TO BIND AND BENEFIT SUCCESSORS, ASSIGNS, ETC. Each and every covenant and agreement herein contained shall attend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties hereto.
16. CHANGES TO BE IN WRITING. None of the covenants, provisions, terms or conditions of this lease to be kept or performed by Landlord or Tenant shall be in any manner modified, waived or abandoned, except by written instrument duly signed by the parties and delivered to the Landlord and Tenant. This lease contains the whole agreement of the parties.
17. CONSTRUCTION. Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

This instrument is executed as of the above date in multiple counterparts, each of which shall constitute an original.

Chairperson
East Central Iowa Council of Governments

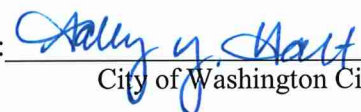
LANDLORD

State of Iowa, _____ County. On this ____ day of _____
2021, before me, the undersigned, a notary public in and for said county and state, personally
appeared _____, to me known to be the identical person named in and
who executed the foregoing instrument, that said instrument was signed on behalf of said East
Central Iowa Council of Governments by proper authority, and acknowledged to me that they
executed the same as their voluntary act and deed as such representative.

Notary Public in and for Iowa



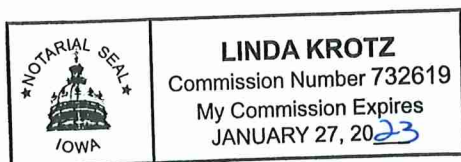
Mayor; City of Washington

Attest: 

City of Washington City Clerk

TENANT

State of Iowa, Washington County. On this 27th day of October, 2021, before
me, the undersigned, a notary public in and for said county and state, personally appeared
Jaron Rosien, Mayor, City of Washington, and Sally Hart,
City of Washington City Clerk, to me known to be the identical persons named in and who executed the
foregoing instrument, that said instrument was signed on behalf of said City by authority of its City Council,
and acknowledged to me that they executed the same as their voluntary act and deed as such officers.





Notary Public in and for Iowa

ATTACHMENT A: Value of Building and Contribution by City of Washington or its designee as of October 1, 2021

	Value	City of Washington Contribution (or its designee)	PTIG Grant
Parcel Cost:	- \$0		
Building and Parking Lot:	\$0	\$0	\$472,456.00
Total:	\$0	\$0	\$472,456.00

4. Action Items

b. Approve RLF Funding for Stratafolio, Inc.

Staff Lead: Robyn Jacobson

Attachments: None

Motion: *Move to approve recommendation for RLF funding and authorize the Chair to sign a resolution attesting to this approval for EDA verification*

Description:

Applicant: Stratafolio, Inc.

Project: Requesting funds for working capital

Requesting: \$100,000 loan

Collateral: UCC Lien

Personal Guarantees from Jeri Frank and Uriel Barillas

2nd mortgage liens and assignments of rent (continuation)

BUSINESS SUMMARY

Stratafolio is a cloudbased software solution that provides asset management data analytics and automation, in real time dashboards for companies that own, manage, and lease real estate. Covid-19 has seriously affected all types and aspects of real estate. This company's software allows for companies to see changes happening to their real estate portfolios instantly, allowing them the visibility to make changes quickly and not lose money.

PROJECT SUMMARY

The \$100,000 loan request will be used to for working capital for adding additional staff to assist with onboarding and customer support.

COMMITTEE RECOMMENDATION

Application was recommended for \$100,000 (divided into 4 tranches of \$25K each; at least 1 job created before another tranche lent) of ECICOG RLF money for 0% for one year, then 2% for the remaining term. The loan term will be for 5 years; UCC Lien, personal guarantees, and 2nd mortgages plus assignment of rents for collateral up to the amount of the loan. This company currently has two loans through our legacy fund. They were initially for 150K each, and now have balances of \$118,717.27 and \$132,500 respectively. They are current on both loans.

Financial Impact:

Source	Amount	% of Project
ECICOG RLF	\$ 100,000	100%
Total:	\$ 100,000	100%



**ECICOG Board of Directors
Resolution for Official Certification**

WHEREAS, the East Central Iowa Council of Governments (ECICOG) is responsible for approving loans from the Business Assistance Revolving Loan Fund-CARES (RLF-CARES); and

WHEREAS, the ECICOG Board of Directors met on March 31, 2022 to review and comment on new RLF loan/s applications;

BE IT RESOLVED, that the East Central Iowa Council of Governments has approved the RLF loan (s) noted below and has authorized the Chairperson to sign a resolution certifying this action.

The approvals are for the businesses and terms listed below:

1: Stratafolio: 415 12th Avenue SE, Cedar Rapids, Iowa; \$100,000 loan amount for working capital; (4 tranches of \$25K lent with at least 1 job created before another \$25K lent); 1 year 0% interest, 4 years 2% interest, collateral is 2nd mortgage on rental properties, assignment of rents, and personal guarantees.

I certify that East Central Iowa Council of Governments
(ECICOG Board of Directors)

Has approved the applications noted above and in the Board loan write up.

Adopted the 31st day of March, 2022

Name: East Central Iowa Council of Governments
(Applicant's Governing Body)

By: _____
(ECICOG Board Chair)

Title: Chairperson

Address: 700 16th Street NE, Suite 301, Cedar Rapids, Iowa 52402

Telephone: (319) 365-9941

5. Reports	
a. Director's Report	Karen Kurt
b. Economic and Strategic Services Report	Karen Kurt
c. Community Development and Housing Report	Tracey Achenbach
d. Transportation and Transit Report	Mary Rump
e. Environmental Services Report	Jennifer Fencil



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

Executive Director's Report – March 2022

Envision East Central Iowa We had a great turnout at the Future Summit, with 96 stakeholders in attendance. David Buerle of Future IQ provided update on Envision East Central Iowa, strategy committee members introduced each of the strategic pillars, and participants had opportunity to prioritize action items. Future IQ is currently finalizing draft reports for review by the strategic committee.

The Envision East Central Iowa plan has generated some media interest. On March 9th, I taped a segment for the KZIA Sunday morning news spotlight. On March 25, I was a speaker at the Iowa Ideas – Advancing Iowa Communities session titled: *Strategy Across Geographical Boundaries*. The Corridor Business Journal Published a very nice article about the Future Summit event which I have included as an attachment.

Legislative Advocacy Economic Development Specialist Adam Bentley traveled to Washington DC for the spring NADO conference and legislative advocacy at the federal level. He, along with other Iowa COG leaders, met with Senator Grassley as well as with staff from the offices of Senator Ernst, Rep. Hinson and Rep. Miller-Meeks. I also attended ICOCG's legislative day in Des Moines on March 23.

ECICOG 28E Agreement Board Members Darrin Gage, Derek Lumsden and Kathleen Van Steenhuyse met to review potential changes to ECICOG's 28E Agreement (I previously referred to this updating our "bylaws"). Derek Lumsden volunteered to draft changes to the agreement for the committee to review before forwarding the proposed changes to the full board later this spring.

Watersheds The Iowa Watershed Approach (IWA) is quickly coming to a conclusion and all three watersheds are finishing projects to meet the June 30, 2022, deadline. After the IWA grants are completed, ECICOG will likely serve in an advisory capacity only to the Clear Creek watershed. Discussions are still ongoing with respect to a potential administrative role for ECICOG in the Middle and Lower Cedar Watersheds. Environmental Services Director Jennifer Fencil was on WHO's "The Big Show" featuring Indian Creek watershed management practices on March 23.

Website Consultant interviews for our website redesign were held on March 4 and 11, after which Vinton-based web design firm Monkeythis was selected for the project. Staff participated in the first brainstorming session on March 17. This update should improve the layout and functionality of our site. According to analytics pulled for the last year, only 12% of visitors to our site spend more than two minutes. Most visits are to our homepage or the PATCH program page.

CDBG Certification Multiple ECICOG staff members became certified to administer CDBG funds through IDEA: Tracey Achenbach, Paula Mitchell, Mark Culver, Tom Gruis, Robyn Jacobson, Jennifer Fencil and

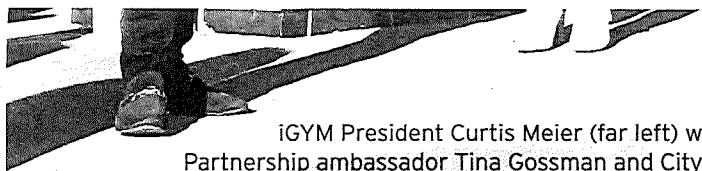
Adam Bentley. Moving forward, IEDA is requiring that all CDBG grants be managed by a certified grant administrator.

Vacation I will be taking my deferred January vacation the week of April 4 and will have limited access to email during that time.

Office Updates In keeping with guidance from the CDC and given current COVID-19 case rates, we are no longer requesting that masks be worn in our offices.

Goals for Next Month+

- Complete draft documents for Envision East Central Iowa. Continue outreach and ongoing support.
- Finish remaining deliverables under CARES Act grant
- Begin strategic planning for the City of Iowa City
- Develop 2022 webinar schedule and community outreach plan
- Continue work on website update
- Review bylaws draft
- Review financial procedures



IGYM President Curtis Meier (far left) was joined by Iowa City Area Business Partnership ambassador Tina Gossman and City of Tiffin Mayor Steve Berner for the ribbon-cutting ceremony of a new fitness center in Park Place. CREDIT NOAH TONG

junior box and big box commercial spaces.

The Ders Group leads the ambitious development spearheaded by Scott Andersen and his sons, Alex and Nick. When preliminary planning for Park Place was underway, both Alex and Nick completed their remaining years at college. They learned from their dad when possible before starting their career with the Midwest real estate firm.

TIFFIN PAGE 10

Mutually beneficial

University of Iowa sales lab gives students experience and startups a resource

By Angela Holmes
angela@corridorbusiness.com

As many business sectors settle into a much more virtual work world, even as the pandemic subsides, a University of Iowa program seeks to capitalize on a particular industry's dramatic

rise in the past two years.

The Tippie Inside Sales Lab gives students hands-on sales experience while providing startup businesses with a vital sales and marketing resource. The lab, located in the John Pappajohn Business Building on the UI campus, was developed by Charles Keene, associate dean of the undergraduate program at UI's Tippie College

UI PAGE 11

A fresh look at regional economic development



ECICOG executive director Karen Kurt speaks to Future Summit attendees. CREDIT RICHARD PRATT

ECICOG unveils Envision East Central Iowa draft, gathers input on priorities to determine next steps

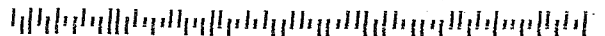
By Richard Pratt
richard@corridorbusiness.com

The development of a new roadmap for economic development in East Central Iowa took the next step forward March 1, as the East Central Iowa Council of Governments unveiled the latest

iteration of a five-year regional economic development plan in a "Future Summit" event at the Cedar Ridge Winery & Distillery near Swisher.

David Beurle, CEO of Future IQ, the Minneapolis-based consulting firm hired by ECICOG to develop the new strategy, outlined the draft of the Envision East Central Iowa plan for approximately 100 summit attendees from the six counties in

ECICOG PAGE 14



TRACY ACHENBACH
HOUSING FUND FOR LINN COUNTY
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CEDAR RAPIDS IA 52402-4665

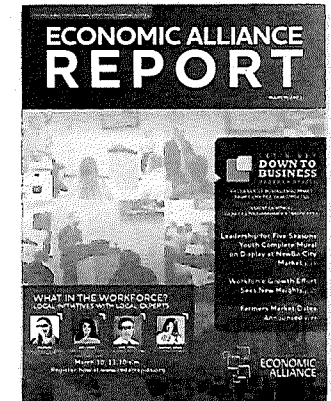
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INSIDE

See the Cedar Rapids Economic Alliance's monthly report. PAGE 23

Register for CBJ's Commercial Real Estate Symposium. PAGE 36



14 March 14, 2022

Corridor Business Journal

Survey favors innovation

ECICOG FROM PAGE 1

ECICOG's coverage area: Benton, Iowa, Johnson, Jones, Linn and Washington.

Nine months in the making, the plan touches on seven strategic pillars: Innovation, entrepreneurship, natural resources, the built environment, community development, diversity, and shared prosperity.

In his presentation, Mr. Beurle highlighted several emerging trends, or "things on our minds," that gained definition during the plan's development. Among them:

- Potential economic and migration benefits for areas of the upper Midwest due to increasing greenhouse gas emissions in the United States' southern and western regions;
- The accelerating rate of technology growth, which aligns well with technological development efforts by Corridor companies and industries;
- The emergence of economic and social leadership among millennials and Generation X, as baby boomers continue to cycle out of the workforce;
- Ongoing population trends, which continue to show dramatic shifts from rural to urban residency and from smaller to larger counties in Iowa;
- The gross product index for Eastern Iowa, which has outpaced the state of Iowa and the nation overall for nearly two decades; and

- The evolving economy showing strong growth in insurance and finance, education technology and services, and engineering and automation.

Mr. Beurle also outlined responses to an ECICOG survey that showed although most area residents expect an Iowa future that yields similar results from similar practices, respondents would prefer a future that prioritizes innovation and attracting new residents.

"There's a big aspiration here for doing something different, a real sense that people expressed that the time is now," he said. "The truth is, if you didn't do anything dramatically different, your region would probably be a pretty good one. But there's an aspiration for being slightly better than pretty good. It's an aspiration to be a really interesting region that's leaning into innovation, leaning into this laboratory of learning and being a pioneer in a lot of really important topics."

Regional leaders who led the focus groups developing the seven strategic pillars outlined their work during the event. Excerpts from their comments:

Innovation: Doug Neumann, executive director, Cedar Rapids Metro Economic Alliance – "Focus on capturing opportunities in biosciences and the bioeconomy. That's a big part of the national economy. Everybody's going to be play-

ing in this space. We're not going to have this space all by ourselves, but we are uniquely positioned, with the university assets and other assets in this region, to make sure that we have a meaningful role in biosciences, biotechnology and things that we can do really well."

Entrepreneurism: Eric Englemann, general partner, ISA Ventures – "There's a lot of people trying to help entrepreneurs in different ways, a bunch that I'm affiliated with and a bunch we work closely with. And yet, if you map that out, there's holes in it, places where there's duplication. So one of the things we talked about was creating consistent and well-networked resources for entrepreneurs at all stages and making sure that we're doing a good job so that nobody gets lost in the shuffle."

Natural resources: Adam Bentley, ECICOG economic development specialist – "Growth 50 years from now (will) be synonymous with saving. Those who save and protect will grow. Thinking about 30 to 40 years from now, the group (focused) on promoting local action that supports that transition to green energy, supports regenerative land use, knowing that's such a significant part of our rural economy here in Iowa. There's a lot of external factors that will threaten us if we don't do things that are promoting our sustainability and our natural resources."

Built environment: Jennifer Pratt, community development director, City of Cedar Rapids – "Why do people keep talking about this? If you've got this

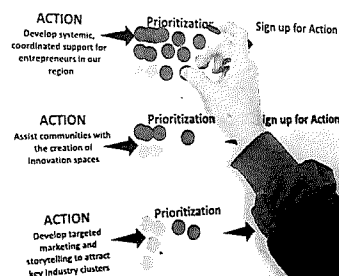
roadmap, why doesn't everybody just do this? Why this is so important is that it does have to be done at a regional level. If you have one community, and only one, implementing all of these things, there can be some competitive disadvantages. It really does take a group effort to do all of these well."

Community development: Derek Lumsden, executive director, Jones County Economic Development – "People want to go places that feel like home. And the way we do that is we capture and help build up cultural assets, social assets, and recreational assets, building on that elusive quality of life. Everybody thinks they can do it, and then we always have more work to do. If we don't believe in it, if we don't have it in our hearts that this is our home, we can't convince other people that it's important for them too. (We should be) building on those cultural, social and recreational assets to help make this pillar in our region even stronger."

Diversity: Jasmine Almoayyed, vice president of education and training services, Kirkwood Community College – "With the situation going on now in Ukraine, there's going to be opportunities for us to welcome new Iowans to the community. But do we actually have the support systems to ensure that they can be successful when they're here? From a legislative perspective, from a financial perspective, to support things like ESL courses, do we have that in place?"

Shared prosperity: Kristin Roberts,

A Future Summit attendee uses a colored dot to identify a priority on one of the pillars of the Envision East Central Iowa plan. CREDIT RICHARD PRATT



president and CEO, United Way of East Central Iowa – “When you look at the population trends and what could happen, being able to have more people come into our area, we all understand that it’s not a they-win, we-lose, or we-win, they-lose situation. It’s about all of us being supported and being as successful as possible. We knew that this just wasn’t an urban thing or rural thing. It’s not one issue for one section. It’s across the entire region.”

The group was then asked to assign priorities to each portion of every pillar based on two factors – immediate needs and long-term payoffs – using colored dots attached to posters around the room. ECICOG will compile those priorities to generate a revised version of the Future Ready report, which is hoped to lead to action-based strategies to propel regional growth.

ECICOG Executive Director Karen Kurt thanked attendees for their commitment to regional economic development.

“As we’ve had these conversations, there’s so much more that unites us and brings us together than there are differences,” she said. “There’s a growing recognition that really we’re not in competition with each other. We are much stronger when we can work collectively and position ourselves in terms of our regional politics, our national economy and the world economy. You are all passionate about this region, and that is awesome because I’ve learned that regionalism is hard. Most of you (have) full plates, and you’re trying to execute on things that your organization wants to see done. Layering regionalism on top of it, that’s just a little extra piece you have to carve out in terms of time and resources.” CBJ

Envision East Central Iowa: Seven strategic pillars

PILLAR 1: Embracing an innovation focus to build regional competitiveness

- Capitalize on trends that are changing the location and nature of manufacturing
- Plan for the transformation of energy production systems
- Focus on capturing opportunities in the biosciences and bioeconomy
- Facilitate relocation of R&D facilities and functions to the region

PILLAR 2: Fostering an entrepreneurial approach to create and capture new opportunities

- Develop systemic, coordinated support for entrepreneurs in our region
- Assist communities with the creation of innovation spaces
- Develop targeted marketing and storytelling to attract key industry clusters

PILLAR 3: Protecting and sustaining our unique natural resources

- Support efforts to address flooding and water quality issues
- Support the move towards more regenerative land-use practices
- Promote local level action that supports the transition to clean energy

PILLAR 4: Reimagining the built environment

- Amplify the use of Iowa’s Smart Planning Principles throughout the region
- Revitalize neighborhoods via rehabilitation and adaptive reuse
- Build connectivity and walkability through transportation infrastructure and neighborhood design

PILLAR 5: Creating more vibrant communities

- Stimulate the development of more unique events, cultural assets, and places
- Connect individual community assets to strengthen the region’s vitality
- Expand and connect recreational opportunities region-wide

PILLAR 6: Purposefully growing a thriving diverse regional workforce

- Develop an overall regional onboarding system unique to East Central Iowa
- Focus on support systems to assist immigrant populations to thrive in the region
- Expand education initiatives for career connected learning

PILLAR 7: Creating and expanding pathways for shared prosperity

- Support the widespread creation of quality sustainable and affordable housing
- Develop and promote a coordinated plan for childcare in the region
- Expand access to fast affordable broadband across the region



March 2022 Department Report – Economic and Strategic Services

Name	Funder	Contract Period or Hours	Contract Amount	FY22 Operating Revenue	Description	Status Update
Revolving Loan Funds						
Revolving Loan Fund	EDA	Indefinite		Loan Closing Fees and Interest	\$4.6 million revolving loan fund for new or expanding businesses. Normally we would use interest and loan fees to fund staff for this program but that is being covered through the RLF Cares Act	New loans will be directed to CARES Act RLF until it is expended. There is approximately \$1.3 million to loan from this fund. Defederalization paperwork has been submitted for EDA approval.
Revolving Loan Fund (CARES Act)	EDA	7/1/20-6/30/22 (admin grant)	\$212,500	\$212,500	\$4.25 million revolving loan fund to assist with COVID-19 recovery. Includes two-year administration grant to launch fund.	Three applications were submitted for March with one withdrawing. \$796K remains to be loaned by June 2022. Marketing has increased for the remainder of the fiscal year to try and generate more interest in these funds.
Other Loan Programs		Indefinite		Closing costs (2% of loan amount)	ECICOG manages revolving loan funds for the City of Cedar Rapids, Greater Cedar Rapids Community Foundation, City of Marion/Marion Chamber, City of Swisher, Medquarter, Czech Village/New Bo.	Servicing monthly loan payments. Working on an updated administrative agreement with the City and Greater CR Community Foundation.

Economic and Strategic Services						
EDA Planning Grant	EDA	July 2020-March 31, 2023	\$192,500	\$70,000	ECICOG serves as the Economic Development District (EDD) for the region and is responsible for the Comprehensive Economic Development Strategy (Regional Vision Strategy). ECICOG also develops and implements a plan to support the Regional Vision Strategy.	Wrapped up work on projects in Shellsburg and Lisbon Comp Plan. Continued work on Ainsworth Microenterprise CDBG grant. Began work on regional clerk's conference for the spring of 2022. Met with NewBo Market on potential EDA grant.
EDA Planning Grant (CARES Act)	EDA	July 2020-June 2022	\$400,000	\$200,000	Additional funding for the activities noted above.	Continued work on Envision East Central Iowa, including hosting Future Summit on March 1. Submitted grant application for Rural Ideas Network. Assisting Kirkwood with grant to renovate hangar for Aircraft Mechanic program. Regan work with MonkeyThis for new website. Presented on Keep Iowa Beautiful program and initiated analysis on potential funding model.
EDA Grant-ICAD/Ed Tech Collaborative	EDA		\$16,000	\$8,000	ECICOG wrote and will administer this \$383,184 grant for ICAD	Continuing with grant administration activities. Submitted two reimbursements with another planned in April.
City of Shellsburg Economic Development Review	City			\$1,200	Assisting with City of Shellsburg on TIF review and Economic Development policy review.	Completed.
City of Iowa City Strategic Plan	City			\$6000 (FY2023)	Facilitate strategic planning sessions with Council and City staff and draft strategic plan.	Interviewing individual council members.

Accomplishments for Last Month:

- Hosted Envision East Central Iowa Future Summit on March 1. Provided feedback on draft documents.
- Began meetings with Iowa City Council members for strategic plan.
- Executed agreements with Monkeythis for website redesign and additional RLF marketing.
- Presented Economic Development Assessment to the Shellsburg Area Community Group (SACG) and provided support letter for AARP grant application.
- Developed funding model for Keep Iowa Beautiful Hometown Pride and followed up with potential participants.
- Adam attended the spring NADO conference and met with Iowa's federal legislative delegation.

Goals for Upcoming Month:

- Complete Envision East Central Iowa reports, work on outreach and organizing action teams.
- Continue marketing efforts for Revolving Loan Fund
- Continue work with Equity Lending Leadership program for RLF
- Continue work on website
- Identify content for regional local government conference.
- Continue work on Ainsworth CDBG-CV application (yes)
- Submit Keep Iowa Beautiful Hometown Pride application

Potential Projects or Contracts:

- EDA Grant - Kirkwood A&P Program
- EDA Grant – Rural Innovation Network
- EDA Grant – Good Jobs Challenge
- EDA Grant – NewBo Market (Fall 2022)
- Keep Iowa Beautiful Hometown Pride Application
- Linn County ARPA grant for rural economic development assessments

Other Notes:

ECICOG ECONOMIC DEVELOPMENT
Business Assistance Revolving Loan Fund

Total Loans Made since 2009	92	as calculated by EDA
Total RLF Funds Loaned to date:	\$ 11,793,433	
% Of Loans Paid Off	44%	
% of Loans Defaulted	33%	
% of Loans Written Off (actual money)	9%	
Jobs Created/Retained All loans totaled	1,022	
Private Non-RLF Money Leveraged	\$ 68,095,791	

	Borrower	Date of Loan	County	Original Loan Amount	Balance	Total Interest Paid	Status	Amount Defaulted/ Written Off	Business Description	Use of Funds
1	Ovation Networks, Inc.	7/17/2009	Linn	\$ 150,000		\$ 22,226.90	PAID IN FULL		IT wireless connection provider	working capital
2	SoyaWax International *	7/17/2009	Linn	\$ 50,000			WRITTEN OFF	\$ 29,965.08	soy wax	working capital
3	AlphaGen Materials Technology*	8/4/2009	Benton	\$ 60,000		\$ 9,492.52	PAID IN FULL		polymer ceramic material	working capital
4	Bochner Confections, Inc. *	9/15/2009	Johnson	\$ 189,912			WRITTEN OFF	\$ 159,772.56		machinery
5	Cedar Crest Manufacturing, Inc.	11/10/2009	Linn	\$ 180,000		\$ 26,672.56	PAID IN FULL		promotional material ie: pens	working capital
6	HH Ventures, LLC	11/10/2009	Linn	\$ 150,000		\$ 22,215.84	PAID IN FULL		wireless phones	working capital
7	Mobile Demand LLC	3/15/2010	Linn	\$ 150,000		\$ 21,771.94	PAID IN FULL		rugged tablets	working capital
8	Geonetric	3/19/2010	Linn	\$ 150,000		\$ 22,817.44	PAID IN FULL		IT healthcare solutions	working capital
9	Cedar Ridge Vineyards, LLC	5/12/2010	Johnson	\$ 150,000		\$ 21,761.67	PAID IN FULL		wine and spirits	machinery/equipment
10	Inteconnect, Inc.	9/7/2010	Linn	\$ 55,000		\$ 8,222.28	PAID IN FULL		security systems	working capital
11	AlphaGen Materials Technology* 2	11/12/2010	Benton	\$ 60,000		\$ 17,317.52	PAID IN FULL	\$ 7,489.46	** attorney fees **	working capital
12	Sign Productions, Inc. *	11/19/2010	Linn	\$ 150,000			WRITTEN OFF	\$ 89,146.97		working capital
13	Sign Productions, Inc. * 2	11/19/2010	Linn	\$ 100,000			WRITTEN OFF	\$ 294.20		working capital
14	Fastek International, LTD	2/1/2011	Linn	\$ 150,000			DEFAULT	\$ 29,804.66	electric input power for IT	equipment
15	Involta, LLC	6/21/2011	Linn	\$ 87,000		\$ 8,480.69	PAID IN FULL		security systems	FF&E/machinery
16	Happles Gourmet Foods, LLC	11/2/2011	Iowa	\$ 150,000			IN DEFAULT	\$ 96,020.22	organic pies	working capital
17	Brewhemia	1/17/2012	Linn	\$ 72,000		\$ 9,952.80	PAID IN FULL		coffee shop	buyout/working capital
18	Little Cupcakes Child Care	6/11/2012	Linn	\$ 50,000		\$ 5,769.23	PAID IN FULL		daycare	inventory/working cap.
19	Kor, LLC	7/3/2012	Linn	\$ 50,000		\$ 5,333.29	PAID IN FULL		interior design	working capital
20	Kids, Inc.	8/13/2012	Johnson	\$ 150,000		\$ 18,841.16	PAID IN FULL		daycare	equipment/working cap.
21	Kalona Brewery Company	1/13/2013	Wash	\$ 133,333		\$ 16,884.90	PAID IN FULL		restaurant & brewpub	equipment/machinery
22	Radiology Protocols	2/28/2013	Johnson	\$ 160,000			WRITTEN OFF	\$ 76,395.39	IT for radiology depts.	FF&E, working capital
23	CQM Systems**	3/11/2013	Johnson	\$ 100,000			WRITTEN OFF	\$ 81,635.71		working capital
24	Mobile Demand, LLC 1	4/5/2013	Linn	\$ 250,000		\$ 26,612.61	PAID IN FULL		rugged tablets	working capital
25	Dibzees LLC	4/29/2013	Johnson	\$ 125,000			WRITTEN OFF	\$ 108,042.54		working capital
26	Dibzees LLC 2	8/29/2013	Johnson	\$ 125,000			WRITTEN OFF	\$ 111,657.34		working capital
27	Press Café	8/30/2013	Linn	\$ 78,000			WRITTEN OFF	\$ 70,339.78		working capital
28	Kamath Bioscience	1/10/2014	Johnson	\$ 56,250		\$ 4,695.03	PAID IN FULL		cardiostrong sport drink	FF&E, working capital
29	Green Team Technologies	1/10/2014	Johnson	\$ 250,000		\$ 17,465.57	PAID IN FULL			working capital
30	Anna's Allergen Free	3/17/2014	Johnson	\$ 250,000			WRITTEN OFF	\$ 235,000.55	organic, gluten, allergy free foods	working capital
31	Level 10	7/11/2014	Linn	\$ 250,000		\$ 13,700.22	PAID IN FULL		apparel business	inventory/working cap.
32	Brewhemia 2	7/15/2014	Linn	\$ 30,000	\$ -	\$ 3,149.68	PAID IN FULL		coffee shop	working capital
33	Pro Ag Services	9/19/2014	Linn	\$ 200,000	\$ -	-	PAID IN FULL		feed mill	equipment
34	iConnect IT	10/3/2014	Linn	\$ 250,000			default	\$ 72,275.26	interpreting service	working capital
35	Sauce Bar and Bistro	10/22/2014	Linn	\$ 27,000			WRITTEN OFF	\$ 20,562.18	restaurant	FF&E
36	Zins Restaurant	10/22/2014	Linn	\$ 55,000			WRITTEN OFF	\$ 42,729.26	restaurant	working capital
37	Lionne's Designs	5/4/2015	Johnson	\$ 80,000	\$ 7,283.72				Jewelry	working capital
38	Pub 217	9/30/2015	Linn	\$ 30,000		\$ 3,065.10	PAID IN FULL		bar/restaurant	equipment
39	Pro Ag Services 2	9/30/2015	Linn	\$ 250,000		-	PAID IN FULL		feed mill	equipment
40	Revolution Realty	11/2/2015	Linn	\$ 30,000		\$ 698.37	PAID IN FULL		real estate office	working capital
41	Revolution Realty 2	11/2/2015	Linn	\$ 140,000	\$ 17,949.21				real estate office	working capital
42	Big Discount Liquor	12/4/2015	Linn	\$ 20,000		\$ 936.55	PAID IN FULL		liquor/food	working capital
43	Haveli Indian Cuisine	12/4/2015	Johnson	\$ 80,000		\$ 9,549.50	PAID IN FULL		restaurant	FF&E

	Borrower	Date of Loan	County	Original Loan Amount	Balance	Total Interest Paid	Status	Amount Defaulted/ Written Off	Business Description	Use of Funds
44	Lost and Found Restaurant	12/22/2015	Linn	\$ 80,000			WRITTEN OFF	\$ 45,073.58	restaurant	FF&E
45	Eco Lips	12/29/2015	Linn	\$ 350,000	\$ -	\$ 40,911.74	PAID IN FULL		organic eco friendly lip balms	equipment
46	Geonetric 2	12/30/2015	Linn	\$ 356,000	\$ -	\$ 31,462.19	PAID IN FULL		IT healthcare solutions	working capital
47	Geonetric 3	12/30/2015	Linn	\$ 144,000	\$ -	\$ 12,725.66	PAID IN FULL		IT healthcare solutions	FF&E
48	Exotic India	12/30/2015	Johnson	\$ 25,000		\$ 692.46	PAID IN FULL		restaurant	FFE, working cap. Sign
49	Uptown Snug	1/4/2016	Linn	\$ 66,700	\$ -	\$ 9,114.60	PAID IN FULL		Bar/pub	FF&E
50	Diamond Leaf Jewelers	3/11/2016	Johnson	\$ 30,000	\$ -	\$ 3,901.60	PAID IN FULL		Jewelry	FF&E
51	Mobile Demand 2	4/8/2016	Linn	\$ 300,000		\$ 13,071.29	PAID IN FULL		rugged tablets	working capital
52	Mobile Demand 3	4/8/2016	Linn	\$ 90,000		\$ 3,921.80	PAID IN FULL		rugged tablets	working capital
53	AES Corporation	5/6/2016	Linn	\$ 225,000		\$ 24,694.57	PAID IN FULL		software engineering services	working capital
54	Zero Energy Systems	5/13/2016	Johnson	\$ 250,000			DEFAULT	\$ 202,184.21	insulated concrete walls	machinery
55	Kahler Golf dba Amana Colonies Golf	6/1/2016	Iowa	\$ 64,000		\$ 7,041.05	PAID IN FULL		golf course & clubhouse	working capital
56	Cellular Engineering Techn.	6/2/2016	Johnson	\$ 50,000	\$ 5,441.41				Stem cell manufacturer	working capital
57	J&J Solutions Inc. dba Corvida Chemo Device	7/27/2016	Johnson	\$ 75,000	\$ 20,162.38				medical device	equipment
58	Prall Adventures dba Dicks Tap & Shake Room	7/29/2016	Linn	\$ 59,500			default	\$ 9,579.35	bar/coffee/music	equipment
59	Kahler Golf dba Amana Colonies Golf 2	9/1/2016	Iowa	\$ 64,000		\$ 6,847.00	PAID IN FULL		golf course & clubhouse	working capital
60	Cellular Engineering Techn.	9/12/2016	Johnson	\$ 50,000	\$ 8,133.79				stem cell manufacturer	working capital
61	J&J Solutions Inc. dba Corvida Chemo Device 2	9/14/2016	Johnson	\$ 75,000	\$ 22,409.95				medical device	equipment
62	Pro Ag Services 3	10/7/2016	Linn	\$ 50,000		-	PAID IN FULL		Feed Mill	working capital
63	Inteconnect, Inc.	11/4/2016	Linn	\$ 150,000	\$ 5,509.50				security systems	equipment
64	Brick Alley Pub&Sports Bar	1/13/2017	Linn	\$ 52,000	\$ 18,963.92				bar	equipment
65	Iowa Soul Food Company	2/23/2017	Johnson	\$ 90,000	\$ 30,944.78				restaurant	working capital
66	RRT Custom Homes	3/3/2017	Linn	\$ 150,000	\$ 14,725.63				custom home building	machinery
67	Pro Ag Consolidated Loan	3/22/2017	Linn	\$ 462,301			IN DEFAULT	\$ 452,788.06	consolidated loans	equipment/working cap.
68	Beratek Industries	5/15/2017	Linn	\$ 153,522	\$ -	\$ 4,398.87	PAID IN FULL		product designer & manufacturer	equipment
69	The Mobile Pack	9/1/2017	Johnson	\$ 111,250		\$ 6,917.28	PAID IN FULL		dog care	working capital
70	RKKH Enterprises dba All Tune and Lube	9/5/2017	Linn	\$ 50,000		\$ 3,962.30	PAID IN FULL		car maintenance	working capital
71	Ratgal Foodmart LLC, dba Big Discount Liquor	11/3/2017	Linn	\$ 75,000	\$ -	\$ 2,841.94	PAID IN FULL		liquor/food	equipment/inventory
72	J&J Solutions Inc. dba Corvida Medical	11/15/2017	Johnson	\$ 350,000	\$ 189,501.81				Chemo medical device	equipment
73	Weather Vane Eatery	11/20/2017	Linn	\$ 40,000			WRITTEN OFF	\$ 34,648.54	restaurant	equipment/WC
74	Cedar Ridge Vineyards, LLC	1/30/2018	Johnson	\$ 150,000		\$ 7,715.13	PAID IN FULL		wine/spirits manuf and distr.	equipment
75	Alternative Sport Ent. DbA Hatchet Jack's	3/13/2018	Johnson	\$ 50,000	\$ 18,195.59				entertainment/hatchet throwing	FFE
76	Kahler Golf dba Amana Golf	4/2/2018	Iowa	\$ 100,000		\$ 6,810.04	Paid in full		golf course/clubhouse/event center	working capital
77	BDC Group	5/28/2019	Linn	\$ 500,000	\$ 266,102.68				broadband installation etc.	vehicles
78	Eastern Iowa Family Counseling	7/24/2019	Linn	\$ 79,000	\$ 56,857.74				Counseling services	building acquisition
79	Stratafolio, Inc.	11/4/2019	Linn	\$ 150,000	\$ 116,358.35				Real estate software	FF&E/WC
80	Elease Daycare, LLC	11/5/2019	linn	\$ 39,571	\$ 26,333.95				daycare	FF&E/WC
81	Kahler Golf dba Amana Golf Colonies	12/18/2019	Iowa	\$ 100,000		\$ 2,137.20	paid in full		Golf Course	WC
82	Wickwire Chiropractic and Wellness Center	2/10/2020	Johnson	\$ 60,000		\$ 1,437.03	PAID IN FULL		Chiropractic clinic	WC
83	The Olympic South Side Theatre LLC	2/27/2020	linn	\$ 166,000	\$ 154,461.09				Theatre/wedding venue	equipment
84	The Olympic South Side Theatre LLC	2/27/2020	Linn	\$ 100,000	\$ 83,480.59				Theatre/wedding venue	WC
85	Alternative Sport Ent. DbA Hatchet Jack's	8/5/2020	Linn	\$ 50,000	\$ -	\$ 1,412.28	paid in full		entertainment/hatchet throwing	FFE
86	Inteconnect, Inc.3	11/9/2020	Linn	\$ 300,000	\$ 220,000.00				security systems	vehicles/wc
87	Spotix	11/10/2020	Johnson	\$ 200,000	\$ 146,666.72				high end grills, firepits, patio	inventory/working cap.
88	Stratafolio, Inc.	12/8/2020	Linn	\$ 150,000	\$ 130,000.00				Real estate software	FF&E/WC
89	Creative Printing Plus LLC	1/22/2021	Johnson	\$ 25,000	\$ 23,685.86				Printing on blinds, walls, etc	equipment
90	Atlas Truck Bodies	2/9/2021	Jones	\$ 142,500	\$ 125,875.00				Custom truck bodies	machinery
91	Bowers Chiropractic	3/8/2021	Linn	\$ 39,593.70	\$ 34,314.50				Chiropractic clinic	Equipment
92	Zapo- Nixon LLC	7/1/2021	Jones	\$ 30,000.00	\$ 27,000.00				Mexican restaurant	FFE/wc
Total:				\$ 11,793,433	\$ 1,770,358.17	\$ 509,649		\$ 1,975,404.90		

*FF&E= Furniture, and Equipment

*WC=working capital

ECICOG ECONOMIC DEVELOPMENT

CARES Revolving Loan Fund

Total Loans Made since 2020	14
Total RLF Funds Loaned to date:	\$ 3,456,336
% Of Loans Paid Off	0%
% of Loans Defaulted	0%
% of Loans Written Off (actual money)	0%
Jobs Created/Retained All loans totaled	21
Private Non-RLF Money Leveraged	\$ 1,973,000

as calculated by EDA

	Borrower	Date of Loan	County	Original Loan Amount	Balance	Total Interest Paid	Status	Amount Defaulted/ Written Off	Business Description	Use of Funds
1	BDC Group - 2	1/22/2021	Linn	\$ 105,000	\$ 82,250.00		Current		broadband installation/boring	WC
2	Mondo's New Union Brewery	1/29/2021	Johnson	\$ 250,000	\$ 195,833.29		Current		brewery/restaurant	inventory/WC
3	Delhicacy	2/17/2021	Linn	\$ 165,000	\$ 143,000.00		Current		restaurant	equipment
4	MSD Sales	2/19/2021	Linn	\$ 233,700	\$ 202,540.00		Current		automated/rebotic manuf. Equip.	machinery/WC
5	CryptoStopper	3/9/2021	Linn	\$ 500,000	\$ 425,000.03		Current		cyber security firm	WC
6	Delhicacy 2	4/22/2021	Linn	\$ 125,000	\$ 108,333.36		Current		restaurant	w/c, equipment
7	Schoebelen Inc.	4/23/2021	Washington	\$ 107,500	\$ 89,583.30		Current		ag repair/sales small engine work	w/c, equipment
8	4DMobile	5/28/2021	Linn	\$ 250,000	\$ 212,499.97		Current		software	working capital
9	MJ Sports dba BluTrack	6/4/2021	Jones	\$ 500,000	\$ 500,000.00		Current		toy track manufacturer	real estate
10	IBLITZ Boxing and Fitness LLC	9/1/2021	Johnson	\$ 29,500	\$ 26,549.98		Current		Gym	w/c, equipment
11	O's Grill LLC	9/22/2021	Linn	\$ 90,000	\$ 87,000.00		Current		Restaurant	w/c, equipment
12	Haveli Indian Cuisine	9/27/2021	Johnson	\$ 100,636	\$ 92,249.65		Current		Restaurant	equipment
13	Eastern Iowa Health Center	10/29/2021	Linn	\$ 500,000	\$ 500,000.00		Current		Health Center	dentist equip.
14	Air FX	12/13/2021	Linn	\$ 500,000	\$ 500,000.00		Current		climbing gym/trampoline park	climbing equip.
15										
16										
	Total			\$ 3,456,336	\$ 3,164,839.58					

*FF&E= Furniture, Fixture, and Equipment

*WC=working capital



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Department Report – March 2022 Community Development and Housing

Name	Funder	Contract Period or Hours	Contract Amount	FY22 Operating Revenue	Description	Status Update
Housing						
Hiawatha Owner-Occupied CDBG	IEDA	8/8/18-4/30/22	\$51,000	\$3,713	Administer grant & manage construction for comprehensive rehabilitation program - 6 homes	5 homes have been completed. 1 is in the bidding process.
Lisbon Owner-Occupied CDBG	IEDA	8/8/18-7/31/22	\$51,000	\$12,522	Administer grant & manage construction for comprehensive rehabilitation program - 6 homes	3 homes have been completed. 2 homes are in construction. 1 home is in the bidding process.
ECI Housing Trust Fund (ECIHTF) Owner-Occupied Rehab	2018 Federal Home Loan Bank	12/8/18-6/10/22	\$45,783	\$14,556	Administer grant & manage construction for rehabilitation program - 30 homes in Benton, Iowa, Jones, and Washington Counties – Minimum of \$15,000/home	27 homes completed. 2 homes construction in progress 1 project specifications out to bid to contractors
Linn Co Housing Trust Fund (HFfLC) Owner-Occupied Rehab	2020 Federal Home Loan Bank	12/10/20-12/10/22	\$16,200	\$11,028	Administer grant & manage construction for rehabilitation program - 10 homes in Linn County outside of Cedar Rapids city limits – Minimum of \$15,000/home	Homes are in the inspection and bid phase of the program.

Johnson Co Housing Trust Fund (HTFJC) Owner-Occupied Rehab	2018 Federal Home Loan Bank	12/8/18-6/10/22	\$27,810	\$12,202	Administer grant & manage construction for rehabilitation program - 20 homes in Johnson County outside of Iowa City city limits – Minimum of \$15,000/ home	18 homes completed. 1 homes construction in progress 1 project specifications out to bid to contractors
City of Washington Owner-Occupied Rehab	ECI Housing Trust Fund	1/1/19-4/30/22	\$16,200	\$7,200	Verify homeowner eligibility & manage construction for rehabilitation program of 9 homes in a targeted area of Washington	7 homes completed. 1 home construction in progress 1 property is ready for inspection.
ICOG Foreign Labor Inspections	ICOG	10/1/18-10/1/23	\$337 per home	\$7,759	Inspect migrant and seasonal farm worker housing in ECICOG region	Contract has been renewed for the upcoming fiscal year. Thirteen inspections completed so far.
Shellsburg Building Inspections	City of Shellsburg	Ongoing		\$4,556	Provide building code inspection and enforcement for City.	This is done on an as-needed basis.
Central City Nuisance Enforcement	City of Central City	7/1/20 – 6/30/22	\$5,400	\$5,400	Identifies nuisance violations & issues citations to property owners & reports to City	Review of properties are ongoing
Springville Nuisance Enforcement	City of Springville	7/1/21-6/30/22	\$5,400	\$4,500	Identifies nuisance violations & issues citations to property owners & reports to City	Review of properties are ongoing
Central City Owner-Occupied CDBG	IEDA	8/1/20 – 8/1/22	\$43,000	\$14,712	Administer grant & manage construction for comprehensive rehabilitation program - 6 homes	2 homes completed. 4 homes are in construction.
Coralville Owner-Occupied CDBG	IEDA	8/1/20 - 8/1/22	\$43,000	\$20,525	Administer grant & manage construction for comprehensive rehabilitation program - 6 homes	4 homes completed. 1 home is in the bidding process. 1 home is being income qualified.
Coralville Homebuyer Assistance CDBG	IEDA	8/1/20 – 8/1/22	\$37,500	\$11,075	Administer grant & manage homebuyer assistance program – min 5 buyers	46 applications received to date. 9 have been determined eligible, however there is a shortage of inventory. 1 closing has occurred and 1 is expected in April.

Vinton Homebuyer Assistance CDBG	IEDA	8/1/20 – 8/1/22	\$37,500	\$11,025	Administer grant & manage homebuyer assistance program – min 5 buyers	15 applications received to date. 4 have been determined income-eligible and 2 closings are anticipated in April.
Washington Owner-Occupied CDBG	IEDA	8/1/20 – 8/1/22	\$43,000	\$20,925	Administer grant & manage construction for comprehensive rehabilitation program - 6 homes	2 homes have been completed 2 homes in construction. 2 homes are in the bidding process.
Washington County Homebuyer Assistance CDBG	IEDA	8/1/20 – 8/1/22	\$37,500	\$10,838	Administer grant & manage homebuyer assistance program – min 5 buyers	18 applications have been received. 7 homeowners have been determined income-eligible, however there is a shortage of available housing for sale. 2 closings have occurred.
Linn Co HTF Administrative Services	Housing Fund for Linn Co	7/1/21-6/30/22	\$74,514	\$74,514	Provide Executive Director and program/grant administration for non-profit housing trust fund and PATCH support	Availability for \$160,000 in funding just announced. Applications due April 20, 2022.
ECIHTF Administrative Services	ECI Housing Trust Fund	7/1/21-6/30/22	\$25,950	\$25,950	Provide Executive Director and program/grant administration for non-profit housing trust fund	Several potential applications for Board consideration in the coming months. Apps are accepted throughout the year.
Minor Repair/Rehab Program	HTFJC, ECIHTF and City of Mount Vernon	10/2/20-4/30/22	\$2,700	\$1,000	Provide project management for minor repair/rehab of approx. 5 homes in Johnson Co, 2 in Mount Vernon & 5 in ECIHTF	Under contract. 1 home is complete. 1 out to bid for Mt Vernon. 2 homes completed for ECIHTF.
Palo Owner-Occupied Rehab Program	City of Palo	10/1/21-6/30/22	\$20,000	\$7,500	Provide project management of City owner-occupied rehab program	Applications are now being accepted. One home is in construction. Two homes are ready for inspection. One home is being income qualified.
Homes For Iowa Program	Homes for Iowa	Ongoing	\$12,500	\$12,500	Submit application to Homes for Iowa on behalf of developers, cities or individuals and assist in determining feasibility of home placement.	Delivery of final 2021 home to be done in April and 5 homes have been approved for placement in 2022 in Iowa City.

Brighton Owner-occupied Rehab CDBG	IEDA	11/5/2021-10/31/23	\$53,000	\$12,000	Administer grant & manage construction for comprehensive rehabilitation program - 6 homes	Release of funds obtained 2/14/22. Homes are ready for inspection.
North Liberty Owner-occupied Rehab CDBG	IEDA	11/5/2021-10/31/23	\$47,000	\$12,000	Administer grant & manage construction for comprehensive rehabilitation program - 5 homes	Release of funds obtained 2/7/22. Homes are ready for inspection.
Anamosa Owner-occupied Rehab CDBG	IEDA	11/5/2021-10/31/23	\$47,000	\$12,000	Administer grant & manage construction for comprehensive rehabilitation program - 5 homes	Release of funds obtained 1/31/22. 4 homes have been inspected. 1 home is being income qualified.
PATCH (Providing Assistance to Community Homeowners)	Housing Fund for Linn County	10/26/20 – 11/15/22	\$115,775	\$83,400	Provide construction management and/or financial assistance avg of \$19,000+ for qualified homeowners in Linn Co impacted by Derecho.	Contact with 450 households. 190 total applications sent out. 69 enrolled applicants, 1 pending
Community Development						
Brighton Wastewater CDBG	IEDA	11/2019 – 11/19/22	\$20,000	\$10,357	Administer CDBG grant	Construction underway. Second labor interview conducted. SOFA hearing held. Monitoring threshold reached.
Blairstown Wastewater CDBG	IEDA	9/2019 – 9/30/22	\$25,000	\$10,230	Administer CDBG grant	Construction underway. Second labor interview conducted. SOFA hearing held. Monitoring threshold reached.
Lisbon Comprehensive Plan	City of Lisbon	9/1/20 – 11/30/21	\$18,000	\$9,000	Prepare comprehensive plan	Final draft edits being completed.
Anamosa DTR CDBG	City of Anamosa	9/15/20 – 7/31/23	\$27,500	\$12,975	Administer CDBG grant	Construction underway. SOFA hearing complete. Some buildings nearing completion. Project monitoring complete with no findings.
Atkins Fire Station Building FEMA Grant	City of Atkins	3/29/20 – 4/30/2022	\$30,000	\$18,812	PA assistance and public engagement to rebuild fire station	Estimate of reconstructed fire station with modern codes and standards submitted to FEMA for CRC review.

CDBG Application Income Survey	City of Marengo	10/27/21 – 3/31/22	\$5,141	\$5,141	Conduct LMI survey	Second round of LMI surveys mailed out for two CDBG projects and responses are being received.
Coralville Food Pantry CDBG-CV	City of Coralville	2/25/22 – 5/31/23	\$5,000	\$3,500	Administer CDBG grant	Contracts and policies and procedures being complete. ER to begin soon.

Accomplishments since Last Report:

- Anamosa downtown revitalization monitoring visit completed without any findings.
- Four department staff received certification from IEDA for CDBG program administration.
- Coralville CDBG-CV project has started.
- Scheduled meetings with Linn County communities and IEDA regarding CDBG disaster funding

Goals for Upcoming Month:

- Continue to qualify homeowners for 2020 CDBG homebuyer assistance.
- Begin inspections for properties identified to participate in 2020 FHLB grants on behalf of housing trust funds.
- Continue to assist communities in taking advantage of grant opportunities, due to federal response to COVID and Derecho.
- Update Anamosa slum and blight survey for future DTR application.
- Complete Ainsworth CDBG-CV application.

Potential Projects or Contracts:

- City of Ainsworth CDBG-CV community facilities project
- City of Marengo CDBG-CV community facilities project
- City of Marion housing program development and administration
- Linn County owner-occupied rehabilitation program
- Linn County Fringe Area Agreement project

Other Notes:

- Community Development continues to respond to inquiries from many communities on a variety of issues regarding ordinances, zoning, and grant opportunities.
- Housing staff continue to close housing projects while meeting general grant administration requirements.



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March 2022 Department Report – Transportation and Transit

Name	Funder	Contract Period or Hours	FY22 Contract Amount	FY22 Operating Revenue	Description	Status Update
Transportation						
Transportation Planning Contract	Iowa DOT	FY2022	\$151,700.00	\$151,700	Funding available to administer the Regional Planning Affiliation (RPA), including the completion of the Transportation Improvement Program (TIP), Transportation Planning Work Program (TPWP), Public Involvement Plan, (PIP), Long Range Transportation Plan (LRTP) and Short-Range Planning Activities (SRP)	TIP: Staff is working with RPA members to review new applications for the FY 2023-2026 TIP. This TIP will be due to Iowa DOT by July 15. TPWP: Staff is processing quarterly reimbursement requests for these funds. PIP: Iowa DOT issued MPO/RPA guidance, so staff will begin work on a PIP update in July. LRTP: Staff is working on final drafts of the financial sections of the plan. SRP: Staff is communicating with Williamsburg about funding for a trail project and coordinating with Washington to consider local consequences of CP rail merger.
Transit						
Transit Operating Assistance	Iowa DOT	FY 2022	\$1,073,260.00	\$190,860	ECICOG provides administrative support to regional transit providers, including Benton County	Staff will be submitting the FY 22 third quarter reports. Construction is nearly complete on the Washington County facility.

					Transportation, Iowa County Transportation, Jones County JETS, Johnson County SEATS, Linn County LIFTS, Washington County MiniBus, Windstar Lines, and Commute by Enterprise.	
	Iowa DOT	FY 2022	\$517,240.00		Additional funding for the activities noted above.	See above.
380 Express	Iowa DOT	FY 2022	\$1,552,122.00	\$72,000	This contract fully funds the 380 Express as a mitigation effort during the I80-I380 interchange project. This is the second year of a multi-year agreement with Iowa DOT.	Processed reimbursement requests from Windstar, and quarterly draws from Iowa DOT.
CRRSAA	Iowa DOT	7/21-6/23	\$1,003,966	\$120,475	COVID-19 relief funds	Staff will draw down these funds as operating deficits are identified.

Accomplishments for Last Month:

- Some accomplishments are noted in the Status Update above.
- Staff attended the Iowa Public Transit Association conference.
- Staff drafted a 380 Express status report/whitepaper. A draft has been submitted to Iowa DOT for comment.
- Staff hosted a webinar about the regional vanpool program on March 16th. A recording of the webinar is available.
-

Goals for Upcoming Month:

- Staff is preparing a survey related to the long range transportation plan development. The survey will be available on Talk to ECICOG on April 1.
- Complete a variety of regulatory reports, including the third quarter transit operations reports, and the third quarter transportation progress report for the RPA.
- Finalize 380 Express status report/white paper for agency and Iowa DOT.
- Meet with Policy Committee to discuss recommended funding for new regional applications.
- Continue to meet with transit operators to prepare a request for regional transit account funds for technology improvements.

Potential Projects or Contracts:

- Staff is preparing the annual Transportation Planning Work Program. A draft is due to Iowa DOT in on April 1, with the final due May 1.
- Now that Iowa DOT has provided guidance, staff will be completing an update to the Public Involvement Plan (PIP) for transportation. Work will begin in July with planned completion by the end of the year.

Other Notes:

none



March 2022 Department Report – Environmental Services

Name	Funder	Contract Period	FY22 Contract Amount	FY22 Operating Revenue	Description	Status Update
Environmental Contracts						
Iowa Waste Exchange	Iowa Department of Natural Resources	FY22	\$57,229	\$57,229	State program to reduce business/institution waste; ECICOG covers Area 4 with 0.5 FTE Resource Specialist	FY2022 metrics to date--customer assistance: 291 in-house and 30 on-site; material matches: 23; tonnage diversion: 20,070 tons
Hazard Mitigation Plan State Contract	Iowa Homeland Security & Emergency Management	FY21-FY23	\$ 32,420	\$10,807	Contract w/ Iowa Homeland for Hazard Mitigation Plan updates for various counties in Iowa	Contract administration for 11 counties; Jasper County plan update is underway
Indian Creek Watershed Management Authority (WMA)	WMA members (city & county)	FY22	\$50,000	\$21,900	Local support for fiscal management, organization building, outreach, and grant writing	Continue Soil Health Partnership outreach; starting the new edge of field project designed to streamline the process of installing practices to treat agricultural water
Technical Assistance contract w/ North Iowa Agronomy Partners	Iowa Ag Water Alliance (IAWA)	10/18-3/21	\$123,500		Contract administration for a contract with the Middle Cedar WMA	Outreach and conservation practice sign up continues
Lower Cedar Watershed Management Plan	Iowa DNR	2021-2022	\$12,500	\$12,500	Partner with FYRA Engineering to complete watershed plan	Working on the implementation plan and the draft plan will be available for review in May

Iowa Watershed Approach - Benton Co	HUD / IEDA	10/16-6/22	\$213,109	\$45,000	Iowa Watershed Approach project admin for the Middle Cedar WMA	Local funding discussion with Board; 84 practices complete
Iowa Watershed Approach - Johnson Co	HUD / IEDA	10/16-6/22	\$157,217	\$28,000	Iowa Watershed Approach project admin for the Clear Creek Watershed Coalition	Local funding discussion with Board; last bid process complete; another 5 practices contracted for construction
Iowa Watershed Approach - Iowa Co	HUD / IEDA	10/16-6/22	\$105,560	\$36,000	Iowa Watershed Approach project administration for the English River WMA	155 practices complete
Solid Waste Assessments						
Benton County Landfill Commission		FY2022	\$17,965	\$17,965	Support for Regional Solid Waste Planning Area to provide technical support for Commissions and environmental education	Comprehensive plan development and staff training
CR/Linn County Solid Waste Agency		FY2022	\$7,500	Hourly rate		Regional assistance as needed
Iowa County Landfill Commission		FY2022	\$20,065	\$20,065		EMS facilitation and training
Iowa City Landfill		FY2022	\$7,500	Hourly rate		Regional assistance as needed
Jones County Landfill Commission		FY2022	\$17,255	\$17,255		Comprehensive plan development
Tama County Landfill Commission		FY2022	\$16,105	\$16,105		Comprehensive plan development and staff training

Accomplishments for Last 3 Months:

- Provided funding scenarios for Middle Cedar, Lower Cedar, English River and Clear Creek WMAs
- Developed outreach and print material for the Lower Cedar WMA
- Completed income surveys for Lisbon and Monticello
- Completed Iowa Waste Exchange quarterly reporting (exceeding annual tonnage) goal using/testing the new program database
- Completed legal services contract and approval of revised administrative plan for Johnson County flood property buyout program
- Completed community meetings and draft risk assessment for Jasper County Hazard Mitigation Plan Update
- Practices for Clear Creek Watershed INV-008 have been contracted.

Goals for Upcoming Month:

- Prepare documentation files for English River, Middle Cedar and Clear Creek Watershed
- Complete the draft Lower Cedar Watershed Management Plan
- Revise Soil Health Partnership contract with NRCS to include promotion of Edge of Field projects
- Facilitate last solid waste comprehensive plan update committee meeting to finalize and administer public and community questionnaire
- Begin pre-acquisition activities for Johnson County flood property buyout program
- Finalize program and begin outreach for Summer Library Reading Program sponsored by rural landfills
- Release RFP for electronics waste management services for solid waste planning region
- Facilitate last community meeting and complete draft of Jasper County Hazard Mitigation Plan for review and public comment
- Complete Marengo income survey for CDBG applications

Potential Projects or Contracts:

- Potential Brownfields Assessment grant application
- Additional flood buyouts in Johnson County
- Possibility of providing administrative services for Middle Cedar and Lower Cedar WMAs
- Marengo CDBG wastewater upgrade project – income survey to be tabulated and application to be completed
- Monticello and Anamosa Wastewater CDBG grant project – application to be completed
- Central City Water Tower CDBG grant project – preliminary discussion of a potential grant application has occurred
- Belle Plaine deep well drilling CDBG grant project – preliminary discussion of a potential grant application has occurred

6. Discussion/Presentations	
a. Regional Planning Affiliation (RPA)	Presenters: • Mary Rump
b. Board Member Updates	• Board Members